

Regular Board Meeting

Minutes

December 15, 2011

The regular meeting of the Board of Directors was convened by Chair Judy Dawson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. Opening Ceremonies:

Roll Call: Board Members Present: Garcia, Dawson, Cendaña-Torlakson, Hoagland, Kopitar
Staff Present: Smith, Rodrigues
Audience Present: Approx. 10

2. Pledge of Allegiance

The Pledge of Allegiance was lead by resident Norma Siegfried.

3. Approval of Agenda

Motion: Move to approve the agenda as presented

Motion: Garcia **Second:** Cendaña-Torlakson

Action: Voice Vote: 5 ayes/Motion Passed

4. Consent Calendar:

Director Cendaña-Torlakson stated that her comments under Board Comments should say that the Bay Point Garden Club received Keller Grants, one to help with the fencing of the Bay Point Community Garden and one for the Spring Derby.

Motion: Move to approve the Consent Calendar with the noted changes.

Motion: Cendaña-Torlakson **Second:** Garcia

Action: Roll Call Vote: 5 ayes/Motion Passed

5. Presentations:

a. Yard of the Month Awards

2 of the 4 winners for this month were present to accept their awards

b. Update on Bay Point Community Garden Fence

Mr. Mike Kerr gave an update on the funding for a fence around the Bay Point Community Garden and passed out copies of the proposed plans and cost. He stated that they had received \$3,500 in a Keller grant and he had plans for a wooden post and vinyl covered wire fence that would stay within that budget. Mr. Kerr stated that the plans would have to be approved by the Keller grant committee before he can start and explained the construction, plans and prices for the project. He said the fence would not be meant to keep anyone completely out, but it would keep the casual walk-bys from taking the produce. Director Dawson thanked Mr. Kerr for all his hard work and said the plans were very clear and the garden is an asset to Ambrose.

6. General Manager's Report:

None

7. Election of Officers

Chair Dawson said she had enjoyed being Chair and appreciated the support of the Board. Director Garcia nominated Director Hoagland for Chair, Director Cendaña-Torlakson seconded the nomination. There were no other nominations and there was a unanimous voice vote to appoint Director Hoagland as Chair of the Board for 2012. Director Garcia nominated Director Kopitar for Vice-Chair and Director Hoagland seconded the nomination. Director Kopitar nominated Director Garcia but there was no second. There was a unanimous voice vote to appoint Director Kopitar as Vice-Chair of the Board for 2012.

8. Public Communications:

Mr. Mike Kerr said he is involved in the Occupy Movement and has set up an Occupy Bay Point website. He stated that this is the anniversary of the Bill of Rights and unfortunately soon legislation will be unanimously passed that will make it legal for the government to detain anyone they see as a terrorist threat.

8. Legal Counsel Report:

None

9. Board Matters:

a. Consider approval of an extension of Exclusive Right to Richie Commercial to represent Ambrose Recreation and Park District for the sale of land at Willow Pass Road and Clearland Drive in Bay Point, CA (Smith) Mr. Smith stated that the current contract is up and they have requested a renewal. He said that Peggy Hartz, the realtor, had done a good job and has showed the property to 10-15 companies. Mr. Smith stated that it would renew the contract to May of 2012. There were no questions or comments.

Motion: Move to approve an extension of Exclusive Right to Richie Commercial to represent Ambrose Recreation and Park District for the sale of land at Willow Pass Road and Clearland Drive in Bay Point, CA through May of 2012

Motion: Kopitar **Second:** Garcia

Action: Roll Call Vote: 5 aye/Motion Passed

b. Consider approval of an Agreement with the City of Pittsburg for Construction Management Services on the Ambrose Pool Project (Smith) Mr. Smith read his Staff Report and stated that we would not be giving up any control over the project but will be able to use Pittsburg resources to complete the project. He stated that everything will be approved by Ambrose before it is completed. Mr. Smith said that Pittsburg has agreed to waive processing and permit costs but Pittsburg staff hours will be paid by us. He also stated that they would authorize the General Manager to sign the contract and act as Project Manager for the District. Resident Debra Mason stated that she was surprised that Mr. Smith was not overseeing the project himself since as he stated, he had overseen six million dollar projects in the past and this is a small project. She also said she didn't understand why we would put funds in an account so Pittsburg would receive the interest instead of keeping it in an account ourselves. She stated that it just doesn't make any sense not to do this in-house. Mrs. Mason then said that they were so worried about liability issues with the After School Program but they were willing to release Pittsburg from liability on this project. Mr. Smith said he wanted to note that all interest and remaining funds would be returned to the District at the end of the project. Director Cendaña-Torlakson asked if prevailing wages would be paid. Mr. Smith said yes.

At this point, Ms. Lupe Garcia wanted to thank the District for the Breakfast with Santa. She said she has come every year and brought her grandchildren and this year was able to bring her great grandchildren.

Motion: Move to approve the Agreement with the City of Pittsburg for Construction Management Services on the Ambrose Pool Project as presented and authorize the General Manager to act as Project Manager.

Motion: Garcia **Second:** Cendaña-Torlakson

Action: Roll Call Vote: 5 ayes/Motion Passed

10. Public Hearing:

None

11. Closed Session:

a. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (pursuant to California Government Code, Section 54956.8)

Property: APN 097-081-027-1/Willow Pass Road, Bay Point, CA

Agency negotiator: General Manager, Tarry Smith

Negotiating Parties: Ambrose Recreation & Park District and all potential buyers

Under Negotiation: Price and Terms of Agreement

The Chair adjourned and the Board went into a closed session.

The Chair reconvened the meeting and stated there was no reportable action taken.

Mr. Smith left the meeting at 7:15.

12. Committee Reports and Board Comments:

Director Hoagland said he echoed Lupe Garcia's comments about the Breakfast with Santa. He stated that it was packed with people the whole time and they owe a debt of gratitude to Tim Corona for coming in as Santa. He noted the carriage rides and also thanked the Chamber of Commerce and staff for all their work. Director Hoagland stated that there was video of the events on the website. He also thanked Chair

Dawson for leading and guiding them for the last two years. Director Dawson the Tree Lighting was great for getting in touch with the community and she believed they like what we are doing. She thanked the Board for letting her be Chair and said she looked forward to Director Hoagland and Director Kopitar's leadership. Director Garcia first wished everyone Happy Holidays and thanked Ken Gray and his wife Diane, Allied Waste and any other companies for helping with, not just donations, but time for this community. She stated that we are still learning and it will keep getting better. Director Garcia thanked Mr. Juan Escobar for the hours he worked on pictures and a video of the events. Director Kopitar thanked everyone for being part of the Board. Director Cendaña-Torlakson thanks everyone for their work on the holiday events and the luminaries. She said everyone was very impressed with the carriage ride.

13. **Items for Next Regular Meeting Agenda:**

No items were mentioned but it was noted that the next meeting will be on January 12th.

14. **Closing Ceremonies:**

a. Adjournment.

Motion: Move to adjourn the meeting.

Motion: Garcia **Second:** Hoagland

Action: Voice Vote: 5 ayes/Motion Passed

Approved by the Board of Directors on _____.

Signature of Board Member