



AMBROSE RECREATION & PARK DISTRICT

3105 Willow Pass Road – Bay Point, CA (925) 458-1601

AGENDA

Regular Meeting of the Board of Directors

Thursday, November 12, 2015

6:30 p.m. at 3105 Willow Pass Road, Bay Point, CA

1. **Opening Ceremonies:**

Call to Order

Roll Call: Garcia ___ Dawson ___ Hudson ___ Mason ___ Cendaña-Torlakson ___
Director Director Director Director Chair

2. **Pledge of Allegiance** 

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

3. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented

Action: Motion: ___ Second: ___ Voice Vote:

4. **Consent Calendar:**

The consent calendar is composed of routine items of business and will be adopted, in whole or in part, by motion unless a request is made by a Board Member to remove a specific item.

- a. Minutes of the October 8, 2015 Regular Meeting.
- b. Approval of warrants #40512 through #40573
- c. Financial Report
- d. Written staff reports
Debra Giles, Receptionist
Mary Jane Rodrigues, Administrative Assistant
Jontelle Fisher, Recreation Coordinator
Rande Ross, Teen Center Supervisor
Doug Long, General Manager

5. **Presentation/Introductions:**

None

6. **General Manager's Report**

The General Manager will give an oral update on District issues and activities.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes. A "Request to Speak" form should be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

9. **Public Hearing**

None

10. **Board Matters**

Individuals wishing to speak on items included on this agenda should first fill out and submit a "Request to Speak" form to be recognized by the Chair. Please address the Board and limit your comments to the specific item being discussed at that time. Speakers are limited to three (3) minutes.

- a. Discussion regarding the scope of services provided by District Legal Counsel and California Association for Park & Recreation Indemnity (CAPRI)
- b. Consider executing a Memorandum of Understanding with Community Concern for Cats to implement a Trap-Neuter-Release Program at Ambrose Park
- c. Consider subordinating pass-through payments relating to issuance of refunding bonds by the Successor Agency of the Redevelopment Agency (RDA) of the City of Pittsburg
- d. Consider approval of final 2014-2015 District Audit as presented by Fechter & Company, CPAs
- e. Consider adopting a Records Retention Policy
- f. Consider appointing two Board Members and authorizing the General Manager to appoint two staff members to serve on the Bay Point Community Foundation Board of Directors

11. **Closed Session**

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Two potential cases)
 - i. RE: Bay Point Community Foundation; pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9
 - ii. RE: Mason v. Ambrose Recreation & Park District (USDC ED No. 4:10-CV-02201)

12. **Committee Reports, Board Comments and Items for Next Month's Agenda**

Each Board member is given the opportunity to report on committee assignments or make individual comments.

13. **Closing Ceremonies**

Adjournment

Motion: Move to adjourn

Action: Motion: _____ Second: _____ Voice Vote: _____

Declaration of Posting: I declare under penalty of perjury that I am employed by the Ambrose Recreation and Park District and I posted the foregoing Agenda at the District Office on November 6, 2015.

By: _____

Mary Jane Rodrigues, Administrative Assistant

In the District's efforts to comply with the requirements of Title II of the Americans with Disabilities Act, Ambrose Recreation and Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in a public meeting of the District. Please inform the District's Secretary a minimum of 72 hours prior to the scheduled meeting.

PLEASE NOTE: *Documents that are disclosable public records required to be made available under California Government Code Section 54957.5(b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 3105 Willow Pass Road, Bay Point, California*