



Regular Board Meeting

Minutes

November 10, 2016

The regular meeting of the Board of Directors was convened by Chair Judy Dawson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. Opening Ceremonies:

Roll Call: Board Members Present: Garcia, Dawson, Mason, Torlakson
Board Members Absent: Hudson
Staff Present: Long, Rodrigues
Audience Present: Approx. 5

2. Pledge of Allegiance:

The Pledge of Allegiance was led by Director Torlakson.

3. Approval of Agenda:

Motion: Approve the Agenda as presented.
Motion: Torlakson **Second:** Garcia
Action: **Roll Call Vote:** 4 ayes/1 absent (Hudson)/Motion Passed

4. Consent Calendar:

Motion: Move to approve the consent calendar as presented.
Motion: Garcia **Second:** Torlakson
Action: **Roll Call Vote:** 4 ayes/1 absent (Hudson)/Motion Passed

5. Presentations/Introductions:

None

6. General Manager's Report:

The General Manager, Doug Long gave brief reports on the following topics:

1. Clearland Sale – no response on first RFP for realtor, too complicated. New RFP created with deadline of November 14th. Obligatory requirement to first offer property to other public agencies for low income housing, etc. has been done with a deadline of December 9th – received one reply from East Bay Regional Park District stating no interest in the property.
2. New phones – getting an updated phone service and phone bill will be cut by almost half.
3. Maintenance worker – hired new maintenance worker that was approved with the budget in June.
4. Pool Project – on track since no rain, working with staff at Pittsburg to keep moving.
5. CAPRI – received response letter on visitation in October where they reviewed our forms and safety procedures. We received a very good rating with no corrections noted.
6. Dates to note – Tree lighting will be December 2nd at 6:00, the Breakfast with Santa will be December 3rd from 9 am to 11 am and the 70th Anniversary dinner will be December 10th and Supervisor Glover will be the Master of Ceremonies.
7. Ambrose Foundation – approved by the State and in January the Board will choose a Board of Directors.

7. Legal Counsel Report:

None

8. Public Communications:

None

9. Board Matters:

a. Consider accepting the Final Audit Report for fiscal year 2015-2016 as presented by Fechter & Company, CPAs. Mr. Fechter thanked the District for having them as the auditors for the last 10 years. He said that staff was great to work with over the years. He asked if they had any questions on the current audit and there were none. Mr. Fechter explained how they proceed with the audit and stated that we have more of a reserve than many other Districts. He stated that ours would cover 8 to 10 months of operating expenses.

Motion: Move to accept the Final Audit Report for fiscal year 2015-2016 as presented by Fechter & Company.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: 4 ayes/1 absent (Hudson)/Motion Passed

b. Consider approving a design change to install a roof on the mechanical room at the Aquatic Center not to exceed \$12,000. Mr. Long explained that the original plan showed an open air mechanical room with no roof because it was less expensive. He said they were now worried about it being too accessible to thieves, etc. Mr. Long stated that the estimate was for \$9,600 and he is asking for them to approve an amount not to exceed \$12,000 so it wouldn't be delayed by having to vote again. Director Torlakson said she thought it was a good idea to keep it safe from theft, etc.

Motion: Move to approve a design change to install a roof on the mechanical room at the Aquatic Center not to exceed \$12,000.

Motion: Garcia **Second:** Torlakson

Action: Roll Call Vote: 4 ayes/1 absent (Hudson)/Motion Passed

At this point, Mr. Delano Johnson from the Bay Point Community All-in-One presented the District and staff an Award of Appreciation for all the help they have given over the few years they have been here. He said that they will be serving Thanksgiving Dinner to 1,000 people on Thanksgiving Day donated by Whole Foods. He said that in addition they would be giving away clothing and toys.

10. Public Hearing:

None

11. Closed Session

None

12. Committee Reports and Board Comments and Items for Next Agenda:

Director Torlakson made comments on her mentor and friend, Winston Churchill Doby, who encouraged her to run for office. She stated that she looked forward to working with the new Board, the opening of the Ambrose pool in 2017 and expanding our services including our afterschool program. Director Dawson stated she was looking forward to the holidays.

13. Closing Ceremonies:

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: 4 ayes/1 absent (Hudson)/Motion Passed

Approved by the Board of Directors on _____

Signature of Board Member