

# AMBROSE RECREATION & PARK DISTRICT

3105 Willow Pass Road – Bay Point, CA (925) 458-1601

## AGENDA

Regular Meeting of the Board of Directors

Thursday, June 20, 2013

6:30 p.m. at 3105 Willow Pass Road, Bay Point, CA

1. **Opening Ceremonies:**

Call to Order

Roll Call: Garcia\_\_\_ Dawson\_\_\_ Cendaña-Torlakson\_\_\_ Mason \_\_\_ Hoagland\_\_\_  
Director Director Director Director Chair

2. **Pledge of Allegiance** 

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

3. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented

Action: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

4. **Consent Calendar:**

The consent calendar is composed of routine items of business and will be adopted, in whole or in part, by motion unless a request is made by a Board Member to remove a specific item.

- a. Approval of minutes from the Regular Meeting on May 9, 2013 and Special Meeting on May 29, 2013.
- b. Approval of warrants #38473 through #38539
- c. Financial Report
- d. Written staff reports  
Debra Giles, Receptionist  
Mary Jane Rodrigues, Administrative Assistant  
Ken Gray, Recreation Coordinator
- e. Deny claim submitted by Brian Murphy

5. **Presentation/Introductions:**

- a. Yard of the Month Awards
- b. Presentation to Habitat for Humanity to thank them for their volunteers on two weekend clean-ups

6. **General Manager's Report**

None

7. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes. A "Request to Speak" form must be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

8. **Legal Counsel Report:**

None

9. **Public Hearing**

- a. Consider approval of Final 2012-2013 Budget and Preliminary 2013-2014 Budget
- b. Consider approval of the Assessment Engineer's Report for 2013-2014

10. **Board Matters**

Individuals wishing to speak on items included on this agenda must first fill out and submit a "Request to Speak" form in order to be recognized by the Chair. Please address the Board and limit your comments to the specific item being discussed at that time. Speakers are limited to three (3) minutes.

- a. Consider approval of Purchase and Sale Agreement for property at corner of Willow Pass Road and Clearland Drive (APN #097-081-027-1) with Newman Development Group LLC and to authorize Chair and Vice Chair to sign all documents
- b. Consider award or rejection of bids for installation of a well at Lynbrook Park
- c. Update on Ambrose Park Master Plan
- d. Consider approval of Resolution #12/13-05 To Declare July 2013 "Parks Make Life Better" Month

11. **Closed Session**

None

12. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes. A "Request to Speak" form must be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

13. **Committee Reports, Board Comments and Items for Next Month's Agenda**

Each Board member is given the opportunity to report on committee assignments or make individual comments.

14. **Closing Ceremonies**

Adjournment

Motion: Move to adjourn the meeting.

Action: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Declaration of Posting:** I declare under penalty of perjury that I am employed by the Ambrose Recreation and Park District and I posted the foregoing Agenda at the District Office on June 7, 2013.

By: \_\_\_\_\_

**Mary Jane Rodrigues, Administrative Assistant**

**In the District's efforts to comply with the requirements of Title II of the Americans With Disabilities Act, Ambrose Recreation and Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in a public meeting of the District. Please inform the District's Secretary a minimum of 72 hours prior to the scheduled meeting.**

**PLEASE NOTE:** Documents that are disclosable public records required to be made available under California Government Code Section 54957.5(b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 3105 Willow Pass Road, Bay Point, California