

Ambrose Recreation & Park District
EXPENSES
2021-2022
Preliminary Revised Budget

	2020-2021	2021-2022	
	<u>Budget</u>	<u>Budget</u>	
<u>GENERAL FUND</u>			
Wages & Benefits			
General Manager	\$90,000.00	\$90,000.00	
Senior Accountant	\$69,000.00	\$69,000.00	
Administrative Assistant	\$0.00	\$48,205.00	*Changing receptionist
Receptionist	\$41,580.00	\$0.00	* position into admin
Recreation Coordinator	\$20,000.00	\$20,000.00	
Part-Time Office Assistant	\$0.00	\$3,500.00	*Succession position to
Part-Time Custodians	\$35,000.00	\$35,000.00	replace Receptionist
Board of Directors	\$6,500.00	\$6,500.00	(retirement)
Weekend Custodians	\$882.00	\$7,000.00	
Overtime Wages	\$100.00	\$300.00	
Medical Insurance	\$32,000.00	\$32,000.00	
G.M.'s Medical	\$10,000.00	\$10,000.00	
Workers' Comp	\$21,300.00	\$21,300.00	
Retirement	\$3,600.00	\$3,950.00	
G.M.'s Vehicle Allowance	\$2,400.00	\$2,400.00	
Phone Allowance	\$600.00	\$600.00	
FICA/SUI/Payroll taxes	<u>\$30,000.00</u>	<u>\$30,000.00</u>	
	\$362,962.00	\$379,755.00	
Administrative Expenses			
Liability Insurance	\$63,170.00	\$63,170.00	
Payroll Fees	\$4,600.00	\$4,200.00	
Professional Services	\$15,000.00	\$15,000.00	
Attorney Fees	\$10,000.00	\$10,000.00	
Phones/Internet	\$6,000.00	\$5,000.00	
Office Supplies	\$2,500.00	\$2,500.00	
Debt Service (copier leases)	\$3,000.00	\$3,300.00	
Subscriptions/Dues	\$7,500.00	\$7,500.00	
Conferences (Board & GM)	\$0.00	\$5,000.00	
Vehicle fuel	\$600.00	\$600.00	
Publicity	\$1,000.00	\$1,000.00	
Alarms/Repairs	\$850.00	\$850.00	
Fingerprinting	\$100.00	\$100.00	
Government fees/charges	\$4,500.00	\$4,500.00	
Election	\$9,000.00	\$0.00	*No election this yr
Uniforms	\$500.00	\$500.00	
Credit/Debit Card Fees	\$4,500.00	\$3,500.00	
Security Guards/Rentals	\$0.00	\$6,000.00	*Assuming normal operation
Website Fees	\$2,500.00	\$2,500.00	

Miscellaneous Expenses	<u>\$500.00</u>	<u>\$500.00</u>
	\$135,820.00	\$135,720.00

Recreation Expenses

Supplies	\$250.00	\$250.00
Community Garden	\$2,000.00	\$2,000.00
Class Instructors	\$2,000.00	\$25,000.00
Special Events	<u>\$0.00</u>	<u>\$0.00</u>
	\$4,250.00	\$27,250.00

*Assuming normal operation

TOTAL GENERAL FUND	\$503,032.00	\$542,725.00
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MAINTENANCE

Assessment Wages & Benefits

Filled a vacant F.T.

Maintenance Workers	\$60,000.00	\$90,000.00	* Maint. Worker position
Part-Time Maintenance Worker	\$36,000.00	\$20,000.00	* Reduced as result of
Overtime Wages	\$500.00	\$500.00	filling F.T. Maint.
Assessment Payroll Taxes	<u>\$9,000.00</u>	<u>\$9,000.00</u>	Worker position
	\$105,500.00	\$119,500.00	

Ambrose Park Expenses - Assess.

Tools	\$200.00	\$200.00	
Equipment Repairs/Maint.	\$1,000.00	\$1,000.00	
PG&E	\$2,500.00	\$2,500.00	
Irrigation Supplies	\$3,000.00	\$3,000.00	
Turf Contract	\$17,844.00	\$17,844.00	
Building Repairs	\$1,000.00	\$1,000.00	
Alarms/Security Patrols	\$1,200.00	\$6,000.00	*Assuming normal operation
Water	\$4,500.00	\$4,500.00	
Maintenance	\$7,000.00	\$7,000.00	
Supplies	\$1,500.00	\$1,500.00	
Equipment Rentals	\$2,000.00	\$2,000.00	
Janitorial Supplies	\$3,000.00	\$5,000.00	*Assuming normal operation
Phones/Internet	\$3,700.00	\$3,700.00	
Miscellaneous Expenses	<u>\$50.00</u>	<u>\$50.00</u>	
	\$48,494.00	\$55,294.00	

Community Center - Assess.

Center Grounds

Irrigation Supplies	\$1,000.00	\$1,000.00
Maintenance	\$3,500.00	\$2,500.00
PG&E	\$1,700.00	\$1,700.00
Turf Contract	<u>\$12,504.00</u>	<u>\$12,504.00</u>
	\$18,704.00	\$17,704.00

Center Building

Tools	\$250.00	\$250.00
Equipment Repairs	\$250.00	\$250.00
PG&E	\$30,000.00	\$30,000.00
Building Repairs	\$1,000.00	\$1,000.00

Janitorial Supplies	\$2,500.00	\$6,500.00	*Assuming normal operation
Supplies	\$500.00	\$500.00	
Maintenance	\$5,500.00	\$5,500.00	
Equipment Rentals	\$1,500.00	\$1,500.00	
Water	\$5,500.00	\$5,500.00	
Pest Control	\$1,350.00	\$1,350.00	
Weight Room Equipment	\$0.00	\$2,000.00	*Needs new equip.
Dumpsters	\$9,400.00	\$9,400.00	
Equipment/Furnishings	\$1,000.00	\$1,000.00	
Miscellaneous Expenses	<u>\$100.00</u>	<u>\$100.00</u>	
	\$58,850.00	\$64,850.00	

Shared Park Expenses - Assess.

Tools	\$2,000.00	\$2,000.00
Equipment Repairs/Maint.	\$1,000.00	\$1,000.00
Dumpsters	\$25,000.00	\$25,000.00
Irrigation Supplies	\$0.00	\$0.00
Supplies	\$3,000.00	\$3,000.00
Vehicle Repairs	\$5,000.00	\$3,500.00
Vehicles (fuel)	\$5,000.00	\$5,000.00
Equipment Rentals	\$200.00	\$200.00
Consultant Fees	\$6,000.00	\$6,000.00
Equipment	\$3,000.00	\$3,000.00
Miscellaneous Exp.	<u>\$50.00</u>	<u>\$50.00</u>
	\$50,250.00	\$48,750.00

TOTAL ASSESS. EXP. \$281,798.00 \$306,098.00

Neighborhood Park Expenses - Cty Assess.

Lynbrook Park	\$37,583.00	\$37,583.00
Hickory Meadows Park	\$4,143.00	\$4,143.00
Viewpoint Park	\$2,240.00	\$2,240.00
Boeger Park	\$4,550.00	\$4,550.00
Tradewinds Park	<u>\$2,912.00</u>	<u>\$2,912.00</u>
	\$51,428.00	\$51,428.00

Neighborhood Park Expenses - Gen Fund

County Parks Wages/Taxes	\$6,300.00	\$6,300.00
Lynbrook Park	\$0.00	\$0.00
Hickory Meadows Park	\$4,000.00	\$4,000.00
Viewpoint Park	\$2,500.00	\$2,500.00
Boeger Park	\$4,500.00	\$4,500.00
Tradewinds Park	\$3,000.00	\$3,000.00
Maint. Expenses	<u>\$500.00</u>	<u>\$500.00</u>
	\$20,800.00	\$20,800.00

TOTAL COUNTY PARKS EXP. \$72,228.00 \$72,228.00

Anuta Park - General Fund

Anuta Wages/Taxes	\$2,600.00	\$2,600.00
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Equipment Repairs	\$50.00	\$50.00	
P. G. & E.	\$2,700.00	\$2,700.00	
Irrigation Supplies	\$100.00	\$100.00	
Turf Contract	\$5,352.00	\$5,352.00	
Supplies	\$50.00	\$50.00	
Maintenance	\$1,500.00	\$500.00	*Last FY included fence
Equipment Rentals	\$0.00	\$0.00	repair
Miscellaneous Expenses	\$25.00	\$25.00	
	\$12,377.00	\$11,377.00	

Ambrose Pool Expenses - Gen. Fund

* Assuming normal operation

Staff	\$30,000.00	\$30,000.00	
Chemicals	\$11,000.00	\$11,000.00	
Supplies	\$1,000.00	\$1,500.00	
Uniforms	\$0.00	\$0.00	
Water	\$14,000.00	\$14,000.00	
PG&E	\$25,000.00	\$25,000.00	
Snack Bar	\$0.00	\$2,500.00	
Publicity	\$0.00	\$2,000.00	
Phones/Internet	\$2,000.00	\$2,000.00	
Maintenance/Repairs	\$10,000.00	\$7,000.00	
Misc. Expenses	\$500.00	\$500.00	
	\$93,500.00	\$95,500.00	

TOTAL MAINTENANCE \$459,903.00 \$485,203.00

GRANTS/REIMB. PROGRAMS

Teen Center General Funds

Wages & Benefits

Teen Center Supervisor	\$32,700.00	\$26,500.00	
Teen Center Payroll Taxes	\$2,500.00	\$2,500.00	
Medical Benefits	\$4,000.00	\$3,000.00	
	\$39,200.00	\$32,000.00	

Operating Expenses

Classes	\$0.00	\$2,000.00	
Special Events/Field Trips	\$0.00	\$2,500.00	
Mileage	\$0.00	\$800.00	
Program Supplies	\$1,000.00	\$2,000.00	
Transportation/Excursions	\$0.00	\$3,500.00	
YDLC Supplies	\$0.00	\$1,000.00	
	\$1,000.00	\$11,800.00	

Total Teen Center General Funds Ex \$40,200.00 \$43,800.00

Koshland Grant - Teen Center

Wages & Benefits

Project Coordinator	\$24,000.00	\$0.00	
Payroll Taxes	\$1,850.00	\$0.00	

Medical Benefits	<u>\$3,000.00</u>	<u>\$0.00</u>
	\$28,850.00	\$0.00

Expenses

Leadership Mentoring/Tutoring	\$0.00	\$0.00
Community Service Program	\$0.00	\$0.00
Transportation/Excursions	\$0.00	\$0.00
Healthy Snacks Program	\$0.00	\$0.00
Recreation Activities	\$0.00	\$0.00
Multimedia Workshops	\$0.00	\$0.00
Cooking Program	\$0.00	\$0.00
Photography Workshops	\$0.00	\$0.00
Program Supplies	\$1,150.00	\$0.00
Special Events	<u>\$0.00</u>	<u>\$0.00</u>
	\$1,150.00	\$0.00

Total Teen Center Grant Expenses	\$30,000.00	\$0.00
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Koahland Grant- Bay Point Youth Academy

Program Expenses

Transportation	\$1,000.00	\$0.00
Exposure/CommService	\$1,000.00	\$0.00
Mileage	\$2,000.00	\$0.00
Computer Supplies	\$1,000.00	\$0.00
Classes	\$2,000.00	\$0.00
Program Supplies	\$8,000.00	\$0.00
Food/Snack	<u>\$5,000.00</u>	<u>\$0.00</u>

Total Koshland Grant Expenses	\$20,000.00	\$0.00
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San Francisco Foundation Grant- Bay Point Youth Academy

Wages & Benefits

Project Coordinator	\$26,000.00	\$0.00
Payroll Taxes	\$2,000.00	\$0.00
Medical Benefits	\$3,000.00	\$0.00
Workers' Comp	<u>\$0.00</u>	<u>\$0.00</u>
	\$26,000.00	\$0.00

Program Expenses

Transportation	\$1,700.00	\$0.00
Exposure/CommService	\$3,000.00	\$0.00
Mileage	\$500.00	\$0.00
Computer Supplies	\$500.00	\$0.00
Classes	\$300.00	\$0.00
Youth Employment Stipends	\$0.00	\$0.00
Program Supplies	\$5,000.00	\$0.00
Food/Snack	<u>\$3,000.00</u>	<u>\$0.00</u>
	\$14,000.00	\$0.00

Total SF Foundation Grant Expense	\$40,000.00	\$0.00
Koshland Fellows Discretionary Funds	<u>\$0.00</u>	<u>\$0.00</u>
	\$0.00	\$0.00
Recreation Grants		
LMCHD Grant	\$0.00	\$0.00
Kaiser Grant	\$5,043.17	\$0.00
Keller-Teens	\$2,474.00	\$0.00
Keller-Senior Activities	<u>\$1,882.00</u>	<u>\$0.00</u>
	\$9,399.17	\$0.00
TOTAL GRANTS, ETC.	\$139,599.17	\$43,800.00
<u>CAPITAL PROJECTS/EXPENSES</u>		
Syserco Energy Project	\$517,550.00	\$0.00
General Fund Capital	\$114,982.83	\$203,100.00
Aud. Curtains/Window Coverings	\$23,000.00	\$0.00
Assessment Fund Capital Projects	<u>\$0.00</u>	<u>\$0.00</u>
	\$655,532.83	\$203,100.00
CDBG Grants (Aud Doors)		
Grant Funds	\$18,575.00	\$0.00
General Funds	<u>\$32,167.00</u>	<u>\$0.00</u>
	\$50,742.00	\$0.00
Capital Unassigned Funds (from Reserve)		
Ambrose Park Restroom Project	<u>\$320,000.00</u>	<u>\$0.00</u>
	\$320,000.00	\$0.00
TOTAL CAPITAL OUTLAY	\$1,026,274.83	\$203,100.00
TOTAL EXPENDITURES	\$2,128,809.00	\$1,274,828.00