



## Regular Board Meeting

### Minutes

October 10, 2019

The regular meeting of the Board of Directors was convened by Chair Trina Hudson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

#### 1. Opening Ceremonies:

**Roll Call:** Board Members Present: Garcia, Torlakson, Hoagland, Lopez-Garcia, Hudson  
Board Member Absent: 0  
Staff Present: Long, Hernandez  
Audience Present: 2

#### 2. Pledge of Allegiance;

The Pledge of Allegiance was led by community member, Delano Johnson

#### 3. Approval of Agenda:

**Motion:** Approve the Agenda.

**Motion:** Torlakson **Second:** Lopez-Garcia

**Action:** **Roll Call Vote:** **Ayes:** Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None  
**Absent:** None **Abstentions:** None

#### 4. Consent Calendar:

**Motion:** Move to approve items b, c & d of the Consent Calendar.

**Motion:** Garcia **Second:** Torlakson

**Action:** **Roll Call Vote:** **Ayes:** Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None  
**Absent:** None **Abstentions:** None

At this point Director Hoagland stated that he wanted to make a correction to the Board Matters section of the minutes of the September meeting to reflect that he was present and Director Lopez-Garcia was absent.

**Motion:** Move to approve item a of the Consent Calendar with noted changes.

**Motion:** Hoagland **Second:** Garcia

**Action:** **Roll Call Vote:** **Ayes:** Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None  
**Absent:** None **Abstentions:** None

#### 5. Presentations/Introductions:

None

#### 6. General Manager's Report:

The General Manager gave brief reports on the following topics:

1. PG&E PSPS – Federal Glover wanted to use the center as an emergency center but since we do not have a generator to provide power, we would need help from other agencies; fortunately, the community center was not affected by the shutoffs
2. Bay Point Youth Academy – the Academy's acceptance letter dinner went very well; about 140 in attendance; Hessakihia and Rande did a great job
3. Recreation – staff promoted our soccer program on Peachtree, which sends the information to students and schools in the area which helped raise our registrations from 4 to 40 with 11 on the wait list
4. Haunted Hallway – will be on October 31<sup>st</sup> at 5:00pm; this will be the first event the academy will put together with the help of the Teen Center
5. Syserco – we are in the final phases of the project; next step is a grant application

6. Ambrose Park – cameras have been installed at the pool; they work better than expected and are very clear; staff can monitor both locations on their phone and contact authorities when needed
7. Homeless Encampment – had a homeless encampment near the baseball field; the District, County, and City of Pittsburg joined to get everything out and tagged; also pruned a tree that might have been encouraging the encampment
8. 2018-2019 Audit – currently working on the audit; auditors should be here for December's meeting
9. Ambrose Foundation – met with members of the foundation; working on getting tax exempt status, which can take up to 6 months

7. **Legal Counsel Report:**

None

8. **Public Communications:**

Delano Johnson, from All-N-One, shared that the Bay Point Partnership meetings have been going great. His group will be hosting their annual Thanksgiving event and will be giving away turkeys along with groceries. He has received approximately 400 turkeys to give away, so far. He mentioned other upcoming events and thanked Ambrose and the community for all of their help and support.

9. **Board Matters:**

a. **Consider Authorizing the General Manager and Interested Board Members to Attend the 2020 California Parks & Recreation Society (CPRS) State Conference.** The conference will be held in Long Beach this year. Mr. Long shared that he, along with Director Hoagland, will be providing a session this year. Director Hoagland will be providing two more sessions at the conference, as well. Mr. Long asked if any of the Board members were interested in going. Director Lopez-Garcia said she would be interested in attending.

**Motion:** Move to authorize the General Manager and interested board members to attend the 2020 California Parks & Recreation Society (CPRS) State Conference.

**Motion:** Torlakson **Second:** Garcia

**Action: Roll Call Vote: Ayes:** Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None

**Absent:** None **Abstentions:** None

b. **Consider Allocating Funds Not to Exceed \$25,000 to Replace/Repair 3 Storefront Doors at the Ambrose Community Center and Authorize the General Manager to Secure a Vendor for this Project.**

Mr. Long stated that the doors at the center have reached the end of their useful life and they are no longer closing securely. He said two doors would need to be completely replaced and the other would only need to be rehabilitated. One of the replaced doors will have a push button for ADA compliance. Director Hoagland asked if the SparkPoint door would need work. Mr. Long said since it is one of the newer doors, it does not need to be replaced or repaired. Director Torlakson asked if the Contra Costa County Elections Office was helping us with \$5,000 and if that amount is included in the \$25,000. Mr. Long said yes and stated that the \$5,000 was allocated for this project some time ago and we have finally found interest from vendors to move forward.

**Motion:** Move to allocate funds not to exceed \$25,000 to replace/repair 3 storefront doors at the Ambrose Community Center and authorize the General Manager to secure a vendor for this project.

**Motion:** Torlakson **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Garcia, Hoagland, Torlakson, Lopez-Garcia, Hudson **Noes:** None

**Absent:** None **Abstentions:** None

10. **Public Hearing:**

None

11. **Closed Session**

None

12. **Committee Reports and Board Comments and Items for Next Agenda:**

Director Hudson wanted to thank Director Hoagland for taking her place at the Pittsburg City Council meeting. She had a family emergency and was not able to make it. Director Hoagland requested to have the next Academy dinner not fall on the last Friday of September so that he can be there. He did not make it this year due to a prior commitment but would have loved to be there. Director Torlakson wanted to thank CeCe Valenzuela for all of the work she has done for the foundation. She mentioned that the foundation now has an EIN and can now start looking for grants. Director Lopez-Garcia shared that Dow Chemicals have now changed their name to Corteva and wants to try to get someone to speak to us about it at a future meeting.

**13. Closing Ceremonies:**

Adjournment

**Motion:** Move to adjourn the meeting.

**Motion:** Torlakson **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Garcia, Hoagland, Torlakson, Lopez-Garcia, Hudson **Noes:** None

**Absent:** None **Abstentions:** None

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member