



Regular Meeting

Minutes

September 8, 2022

The regular meeting of the Board of Directors was convened by Chair Hudson at 6:30p.m. via Zoom pursuant to Government Code Section 54953(b)

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Torlakson, Torres, Garcia, Hudson
Board Member Absent: Lopez-Garcia
Staff Present: Long, Villa, Chalifoux
Audience Present: 2

2. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented.
Motion: Torlakson **Second:** Garcia
Action: Roll Call Vote: Ayes: Torlakson, Torres, Garcia, Hudson **Noes:** None
Absent: Lopez-Garcia **Abstentions:** None

3. **Consent Calendar:**

Motion: Move to approve the Consent Calendar as presented.
Motion: Torlakson **Second:** Garcia
Action: Roll Call Vote: Ayes: Torlakson, Torres, Garcia, Hudson **Noes:** None
Absent: Lopez-Garcia **Abstentions:** None

4. **Presentations/Introductions:**

None

5. **General Manager's Report:**

The General Manager and Recreation Coordinator provided brief reports on the following topics:

1. Clearland Property – anticipated to close in early 2023.
2. BPYA – in process of recruiting new members; awarded \$40,000 from Koshland/San Francisco Foundation
3. Pool – had a great partnership with East Bay Regional Parks; had over 4,500 admissions, sold 195 season passes, 372 participants for swim lessons; looking to add additional programming for the 2022-2023 season
4. Lynbrook Project – installation will begin end of October/beginning of November; anticipating grand opening at the end of November
5. Anuta Project – community meeting is scheduled for September 24th; anticipating March grand opening
6. Bocce Building – demo is complete; need to repair retaining wall
7. Upcoming Programs and Events – Soccer Camp begins September 20th; Volleyball Camp will begin November 1st; sponsoring Ambrose Garden Harvest Day event on September 17th, along with the Contra Costa County Health Services and other businesses and organizations
8. Holiday Events - Halloween event has a tentative date of October 28th; Breakfast with Santa will be in person this year; also planning for Easter Eggstravaganza

6. **Legal Counsel Report:**

None

7. **Public Communications:**

None

8. **Board Matters:**

a. **Consider Authorizing the General Manager to Execute a Contract in the Amount of \$44,750 with Pacific Site Management to Install an Irrigation System at Ambrose Park.** Mr. Long reminded the Board that installing a new irrigation system was necessary after the installation of the storm drain. The District advertised a Request for Proposal and received one from our current landscape maintenance company. The project will cost the District less than anticipated. The General Manager is also requesting to reassign the unused funds from the Lynbrook project to offset the cost.

Motion: Move to authorize the General Manger to execute a contract in the amount of \$44,650 with Pacific Site Management to install an irrigation system at Ambrose Park and authorize the reassignment of \$28,520 surplus funds left over from the Lynbrook Playground Replacement Project to the Ambrose Park Irrigation Installation Project.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: Ayes: Garcia, Torlakson, Torres, Hudson **Noes:** None

Absent: Lopez-Garcia **Abstentions:** None

b. **Consider Approving the Final 2021-2022 Operating Budget.** Mrs. Villa provided an overview of the final FY 21-22 budget. She explained all the accounts that had significant changes. There were a few questions from the Board.

Motion: Move to approve the final 2021-2022 operating budget.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: Ayes: Garcia, Torlakson, Torres, Hudson **Noes:** None

Absent: Lopez-Garcia **Abstentions:** None

9. **Public Hearing:**

None

10. **Closed Session**

None

11. **Committee Reports and Board Comments and Items for Next Agenda:**

Director Torlakson is happy to have the same board members next year. She is looking forward to the Anuta Park discussion meeting. Director Torres thanked Mrs. Chalifoux and Mr. Long for giving an overview on the pool. He says the pool provides an invaluable service to the community. He also expressed his concern regarding board members missing meetings. Director Hudson shared that National Public Lands Day is on September 24th, which gives people a chance to volunteer at national parks/public lands.

12. **Closing Ceremonies:**

Adjournment

Motion: Move to adjourn the meeting.

Motion: Garcia **Second:** Torlakson

Action: Roll Call Vote: Ayes: Torlakson, Garcia, Torres, Hudson **Noes:** None

Absent: Lopez-Garcia **Abstentions:** None

Approved by the Board of Directors on _____

Signature of Board Member