

AMBROSE RECREATION & PARK DISTRICT

AGENDA CATEGORY:	
BOARD MATTERS:	<u> 9b </u>
CONSENT CALENDAR:	<u> </u>
PUBLIC HEARING:	<u> </u>
STUDY SESSION:	<u> </u>
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BOARD MEETING DATE: December 14, 2023

ITEM TITLE: Consider Extending the General Manager’s Contract from May 14, 2024 to June 30, 2024 and Directing the General Manager to Institute a Succession Plan

RECOMMENDATION:

That the Board of Directors extend the General Manager’s contract from May 14, 2024 to June 30, 2024 and direct the General Manager to Institute a succession plan.

FISCAL IMPLICATIONS:

There are no fiscal implications.

BACKGROUND:

The General Manager’s contract expires on May 14, 2024. To ensure a smooth transition to a new General Manager it is recommended that the Board institute a succession plan. This would include extending the General Manager’s contract to June 30, 2024, the end of Fiscal Year 23/24. During the succession program the General Manager will mentor Recreation Coordinator Lori Chalifoux in preparation for her to serve as General Manager. At the end of the succession program the Board may appoint Ms. Chalifoux as General Manager or begin an open recruitment for the position. The Board has successfully instituted succession programs for the positions of Senior Accountant and Office Assistant.

Respectfully submitted,

Doug Long
General Manager