

**Ambrose Recreation & Park District
EXPENSES
2019-2020
Preliminary Operating Budget**

| | <u>2018-2019 Budget</u> | <u>2019-2020 Budget</u> | |
|--------------------------------|-----------------------------|-----------------------------|-------------------------------------|
| <u>GENERAL FUND</u> | | | |
| Wages & Benefits | | | |
| General Manager | \$90,000.00 | \$90,000.00 | |
| Senior Accountant | \$72,925.00 | \$68,724.00 | *MJ retires, Jessica will take over |
| Senior Acct Retirement | \$0.00 | \$10,000.00 | *MJ's vacation payout |
| Receptionist | \$41,580.00 | \$41,580.00 | |
| Recreation Coordinator | \$23,000.00 | \$20,000.00 | |
| Part-Time Office Assistant | \$14,000.00 | \$4,000.00 | *Mary Jane will be working |
| Part-Time Custodians | \$30,000.00 | \$30,000.00 | part-time, if needed |
| Board of Directors | \$6,500.00 | \$6,500.00 | |
| Weekend Custodian | \$7,000.00 | \$7,000.00 | |
| Sick Leave Buy Back | \$0.00 | \$0.00 | |
| Overtime Wages | \$400.00 | \$400.00 | |
| Medical Insurance | \$39,500.00 | \$32,000.00 | |
| G.M.'s Medical Reimb. | \$9,436.00 | \$9,785.00 | |
| Workers' Comp | \$32,300.00 | \$32,500.00 | |
| Retirement | \$3,000.00 | \$3,550.00 | |
| G.M.'s Vehicle Allowance | \$2,400.00 | \$2,400.00 | |
| Phone Allowance | \$600.00 | \$600.00 | |
| FICA/SUI/Payroll taxes | <u>\$25,000.00</u> | <u>\$25,000.00</u> | |
| | \$397,641.00 | \$384,039.00 | |
| Administrative Expenses | | | |
| Liability Insurance | \$36,334.00 | \$36,500.00 | |
| Payroll Fees | \$11,000.00 | \$10,000.00 | |
| Professional Services | \$7,000.00 | \$10,000.00 | |
| Attorney Fees | \$13,000.00 | \$14,000.00 | |
| Phones | \$8,000.00 | \$7,000.00 | |
| Office Supplies | \$5,500.00 | \$5,500.00 | |
| Debt Service (copier leases) | \$4,900.00 | \$4,900.00 | |
| Subscriptions/Dues | \$7,000.00 | \$7,000.00 | |
| Conferences (Board & GM) | \$5,000.00 | \$5,000.00 | |
| Vehicle fuel | \$400.00 | \$500.00 | |
| Publicity | \$2,500.00 | \$2,000.00 | |
| Alarms/Repairs | \$600.00 | \$600.00 | |
| Fingerprinting | \$300.00 | \$300.00 | |
| Government fees/charges | \$4,500.00 | \$4,500.00 | |

Community Center - Assess.Center Grounds

| | | |
|---------------------|--------------------|--------------------|
| Irrigation Supplies | \$2,000.00 | \$2,000.00 |
| Maintenance | \$1,800.00 | \$1,800.00 |
| PG&E | \$1,500.00 | \$1,200.00 |
| Turf Contract | <u>\$12,504.00</u> | <u>\$12,504.00</u> |
| | \$17,804.00 | \$17,504.00 |

Center Building

| | | |
|------------------------|-----------------|-----------------|
| Tools | \$100.00 | \$100.00 |
| Equipment Repairs | \$500.00 | \$500.00 |
| PG&E | \$30,000.00 | \$30,000.00 |
| Building Repairs | \$800.00 | \$700.00 |
| Janitorial Supplies | \$8,000.00 | \$7,500.00 |
| Supplies | \$250.00 | \$400.00 |
| Maintenance | \$7,500.00 | \$6,500.00 |
| Equipment Rentals | \$1,000.00 | \$800.00 |
| Water | \$7,000.00 | \$7,000.00 |
| Pest Control | \$1,000.00 | \$1,000.00 |
| Weight Room Equipment | \$250.00 | \$250.00 |
| Dumpsters | \$7,800.00 | \$7,800.00 |
| Equipment/Furnishings | \$0.00 | \$0.00 |
| Miscellaneous Expenses | <u>\$100.00</u> | <u>\$100.00</u> |
| | \$64,300.00 | \$62,650.00 |

Shared Park Expenses - Assess.

| | | |
|--------------------------|----------------|--|
| Tools | \$2,100.00 | \$1,000.00 * higher in 18-19 due to shop theft |
| Equipment Repairs/Maint. | \$7,000.00 | \$5,000.00 * higher in 18-19 due to shop theft |
| Dumpsters | \$25,000.00 | \$25,000.00 |
| Irrigation Supplies | \$0.00 | \$0.00 |
| Supplies | \$4,000.00 | \$4,000.00 |
| Vehicle Repairs | \$2,500.00 | \$2,500.00 |
| Vehicles (fuel) | \$3,800.00 | \$3,800.00 |
| Equipment Rentals | \$225.00 | \$200.00 |
| Consultant Fees | \$6,000.00 | \$6,000.00 |
| Equipment | \$3,000.00 | \$2,000.00 |
| Miscellaneous Exp. | <u>\$50.00</u> | <u>\$50.00</u> |
| | \$53,675.00 | \$49,550.00 |

| | | |
|---------------------------|---------------------|---------------------|
| TOTAL ASSESS. EXP. | \$296,418.00 | \$287,298.00 |
|---------------------------|---------------------|---------------------|

Neighborhood Park Expenses - Cty Assess.

| | | |
|---------------|-------------|-------------|
| Lynbrook Park | \$37,583.00 | \$37,583.00 |
|---------------|-------------|-------------|

| | | |
|----------------------|-------------------|-------------------|
| Hickory Meadows Park | \$4,143.00 | \$4,143.00 |
| Viewpoint Park | \$2,240.00 | \$2,240.00 |
| Boeger Park | \$4,550.00 | \$4,550.00 |
| Tradewinds Park | <u>\$2,912.00</u> | <u>\$2,912.00</u> |
| | \$51,428.00 | \$51,428.00 |

Neighborhood Park Expenses - Gen Fund

| | | |
|--------------------------|-------------------|-------------------|
| County Parks Wages/Taxes | \$5,500.00 | \$5,500.00 |
| Lynbrook Park | \$0.00 | \$0.00 |
| Hickory Meadows Park | \$4,000.00 | \$3,000.00 |
| Viewpoint Park | \$2,500.00 | \$2,500.00 |
| Boeger Park | \$4,000.00 | \$3,000.00 |
| Tradewinds Park | \$2,500.00 | \$2,500.00 |
| Maint. Expenses | <u>\$5,000.00</u> | <u>\$5,000.00</u> |
| | \$23,500.00 | \$21,500.00 |

TOTAL COUNTY PARKS EXP. \$74,928.00 \$72,928.00

Anuta Park - General Fund

| | | |
|------------------------|----------------|--------------------|
| Anuta Wages/Taxes | \$2,600.00 | \$2,600.00 |
| Equipment Repairs | \$125.00 | \$125.00 |
| P. G. & E. | \$3,000.00 | \$3,000.00 |
| Irrigation Supplies | \$200.00 | \$100.00 |
| Turf Contract | \$5,352.00 | \$5,352.00 |
| Supplies | \$125.00 | \$50.00 |
| Maintenance | \$250.00 | \$100.00 |
| Equipment Rentals | \$0.00 | \$0.00 |
| Miscellaneous Expenses | <u>\$50.00</u> | <u>\$25.00</u> |
| | \$11,702.00 | \$11,352.00 |

Ambrose Pool Expenses - Gen. Fund

| | | |
|-----------------|-----------------|--------------------|
| Staff | \$40,000.00 | \$40,000.00 |
| Chemicals | \$8,500.00 | \$8,500.00 |
| Supplies | \$2,000.00 | \$2,000.00 |
| Uniforms | \$0.00 | \$0.00 |
| Water | \$8,000.00 | \$10,000.00 |
| PG&E | \$20,000.00 | \$20,000.00 |
| Snack Bar | \$2,000.00 | \$2,000.00 |
| Publicity | \$2,000.00 | \$2,000.00 |
| Phones/Internet | \$2,000.00 | \$2,000.00 |
| Misc. Expenses | <u>\$500.00</u> | <u>\$1,000.00</u> |
| | \$85,000.00 | \$87,500.00 |

| | | |
|--------------------------|---------------------|---------------------|
| TOTAL MAINTENANCE | \$468,048.00 | \$459,078.00 |
|--------------------------|---------------------|---------------------|

GRANTS/REIMB. PROGRAMS

Teen Center Contract (PSSF)

*****grant not renewed**

Wages & Benefits

| | | |
|---------------------------|-----------------|---------------|
| Teen Center Supervisor | \$28,370.46 | \$0.00 |
| Teen Center Payroll Taxes | \$2,170.33 | \$0.00 |
| Medical Benefits | \$2,673.10 | \$0.00 |
| Retirement | \$300.00 | \$0.00 |
| Workers' Comp | <u>\$405.00</u> | <u>\$0.00</u> |
| | \$33,918.89 | \$0.00 |

Teen Center Expenses

| | | |
|----------------------------|-----------------|---------------|
| Program Supplies | \$4,929.03 | \$0.00 |
| Special Events/Field Trips | \$2,808.87 | \$0.00 |
| Classes | \$7,013.13 | \$0.00 |
| YDLC Supplies | \$2,064.02 | \$0.00 |
| Mileage | \$749.79 | \$0.00 |
| Cable | \$412.65 | \$0.00 |
| Phone | \$0.00 | \$0.00 |
| PG&E | \$1,000.02 | \$0.00 |
| Youth Employment Stipends | <u>\$700.00</u> | <u>\$0.00</u> |
| | \$19,677.51 | \$0.00 |

| | | |
|--------------------------------|--------------------|---------------|
| Total Teen Center Grant | \$53,596.40 | \$0.00 |
|--------------------------------|--------------------|---------------|

Teen Center General Funds (from Reserve)

***half of previously grant funded**

Wages & Benefits

Teen Center program

| | | |
|---------------------------|-------------------|-------------------|
| Teen Center Supervisor | \$28,325.00 | \$28,325.00 |
| Teen Center Payroll Taxes | \$2,070.00 | \$2,070.00 |
| Medical Benefits | <u>\$2,879.00</u> | <u>\$5,800.00</u> |
| | \$33,274.00 | \$36,195.00 |

Operating Expenses

| | | |
|----------------------------|-------------------|-------------------|
| Classes | \$2,950.00 | \$2,200.00 |
| Special Events/Field Trips | \$1,500.00 | \$1,200.00 |
| Mileage | \$875.00 | \$379.00 |
| Program Supplies | \$3,775.00 | \$3,200.00 |
| YDLC Supplies | <u>\$3,000.00</u> | <u>\$2,200.00</u> |
| | \$12,100.00 | \$9,179.00 |

| | | |
|---|--------------------|--------------------|
| Total Teen Center General Funds Exp. | \$45,374.00 | \$45,374.00 |
|---|--------------------|--------------------|

Youth Services (Koshland Grant)**Stipends**

| | | |
|--------------------|------------|------------|
| Program Supervisor | \$6,000.00 | \$6,000.00 |
|--------------------|------------|------------|

Expenses

| | | |
|-------------------------------|-------------------|-------------------|
| Leadership Mentoring/Tutoring | \$1,750.00 | \$1,750.00 |
| Community Service Program | \$500.00 | \$500.00 |
| Transportation/Excursions | \$7,000.00 | \$7,000.00 |
| Healthy Snacks Program | \$1,250.00 | \$1,250.00 |
| Recreation Activities | \$2,500.00 | \$2,500.00 |
| Multimedia Workshops | \$1,000.00 | \$1,000.00 |
| Cooking Program | \$2,500.00 | \$2,500.00 |
| Photography Workshops | \$1,000.00 | \$1,000.00 |
| Program Supplies | \$5,000.00 | \$5,000.00 |
| Special Events | <u>\$1,500.00</u> | <u>\$1,500.00</u> |

| | | |
|--|--------------------|--------------------|
| Total Youth Services Grant Expenses | \$30,000.00 | \$30,000.00 |
|--|--------------------|--------------------|

Bay Point Youth Academy (Koshland Grant)**Wages & Benefits**

| | | |
|----------------------------|-------------------|-------------------|
| Project Coordinator | \$38,000.00 | \$38,000.00 |
| Program Supervisor Stipend | \$20,000.00 | \$20,000.00 |
| Payroll Taxes | \$2,700.00 | \$2,700.00 |
| Medical Benefits | \$4,450.00 | \$6,930.00 |
| Workers' Comp | <u>\$1,118.00</u> | <u>\$1,118.00</u> |
| | \$66,268.00 | \$68,748.00 |

Program Expenses

| | | |
|---------------------------|-------------------|-------------------|
| Transportation | \$5,000.00 | \$5,000.00 |
| Exposure/CommService | \$4,500.00 | \$4,000.00 |
| Mileage | \$700.00 | \$700.00 |
| Computer Supplies | \$2,076.00 | \$1,500.00 |
| Classes | \$1,856.00 | \$1,000.00 |
| Youth Employment Stipends | \$600.00 | \$600.00 |
| Program Supplies | \$7,000.00 | \$6,452.00 |
| Food/Snack | <u>\$7,000.00</u> | <u>\$7,000.00</u> |
| | \$28,732.00 | \$26,252.00 |

| | | |
|--|--------------------|--------------------|
| Total Koshland Program Expenses | \$95,000.00 | \$95,000.00 |
|--|--------------------|--------------------|

| | | |
|---|-------------------|---------------|
| Koshland Fellows Discretionary Funds | <u>\$2,000.00</u> | <u>\$0.00</u> |
| | \$2,000.00 | \$0.00 |

Recreation Grants

| | | |
|-------------------------------------|--------------------|---------------|
| Kaiser Grant | \$1,370.00 | \$0.00 |
| Keller-Holiday Celebrations | \$4,999.00 | \$0.00 |
| Keller-Senior Activities | \$4,999.00 | \$0.00 |
| Keller-Comm. Garden Pre-School Prog | <u>\$2,500.00</u> | <u>\$0.00</u> |
| | \$13,868.00 | \$0.00 |

TOTAL GRANTS, ETC. **\$239,838.40** **\$170,374.00**

CAPITAL PROJECTS/EXPENSES

| | | |
|----------------------------------|---------------------|---------------------|
| General Fund Capital | \$120,155.00 | \$183,511.00 |
| Assessment Fund Capital Projects | <u>\$0.00</u> | <u>\$0.00</u> |
| | \$120,155.00 | \$183,511.00 |

Capital Unassigned Funds (from Reserve)

| | | |
|----------------------------|--------------------|---|
| Grounds/Trees Maint. | \$52,000.00 | \$22,000.00 *carryover from last yr. bd appd. |
| Proposition 68 Consultants | \$10,000.00 | \$0.00 |
| Bobcat Tractor Trailer | <u>\$9,000.00</u> | <u>\$0.00</u> |
| | \$71,000.00 | \$22,000.00 |

TOTAL CAPITAL OUTLAY **\$191,155.00** **\$205,511.00**

TOTAL EXPENDITURES **\$1,446,966.40** **\$1,370,052.00**