

## Regular Board Meeting

### Minutes

April 21, 2011

The regular meeting of the Board of Directors was convened by Chair Judy Dawson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

**1. Opening Ceremonies:**

**Roll Call:** Board Members Present: Garcia, Dawson, Cendaña-Torlakson, Magleby, Hoagland  
Staff Present: Smith, Rodrigues  
Audience Present: Approx. 15

The pledge of allegiance was led by Mary Jane Rodrigues, Administrative Assistant of Ambrose Recreation & Park District.

**2. Approval of Agenda**

**Motion:** Move to approve the agenda as presented

**Motion:** Dawson **Second:** Cedaña-Torlakson

**Action:** **Voice Vote:** 5 ayes/Motion Passed

**3. Consent Calendar:**

Director Cendaña-Torlakson asked who attended the Constant Contact workshop. Mr. Smith said that he and Debbie Giles and Ken Gray attended. Director Cendaña-Torlakson also stated that there were two mistakes on the minutes; one was under Public Communications and Judy Nelson should be Julie Nelson and the other was under Committee Reports and Director Magleby's name was left out of the first sentence.

**Motion:** Move to approve the Consent Calendar with the noted changes to the minutes.

**Motion:** Hoagland **Second:** Garcia

**Action:** **Roll Call Vote:** 5 ayes/Motion Passed

**4. Presentations:**

a. Yard of the Month Awards: 4 of the 5 winners were present to receive their award.

b. Update on Ambrose Park Pool Project presented by RJM Designs. Mr. John Courtney of RJM Designs gave a slide show presentation of the Ambrose Park Project that included diagrams, plans and photo examples of the planned spray park/lap pool project. He also gave a timeline of the project. Mr. Smith stated that due to 10 to 12 months of construction required, they would be looking at a 2013 opening. There were a few basic questions from the audience and Director Cendaña-Torlakson asked if it could be posted on the website.

**5. General Manager's Report:**

Mr. Smith stated that the play structure at Anuta Park had now been replaced with new equipment. He said that it took some time because of the rain this winter. Mr. Smith stated that he chose separate pieces instead of a single structure and there was room to install more pieces in the future.

**6. Public Communications:**

None

**7. Legal Counsel Report:**

None

**8. Public Hearing:**

None

9. **Board Matters:**

**a. Consider co-sponsoring a Chamber Mixer with the Bay Point Chamber of Commerce and the Hispanic Chamber of Commerce in July (Hoagland)** Director Hoagland stated that there is a countywide Hispanic Chamber of Commerce and there are no Bay Point business owners that are members. He said that he thought it would be good to bring together the Bay Point Chamber of Commerce and the Hispanic Chamber of Commerce to expose each other and the Bay Point Hispanic business owners to what each has to offer. Director Cendaña-Torlakson asked if it would be just a room and Director Hoagland said yes, probably the dining room.

**Motion:** Move to approve co-sponsorship of a Chamber Mixer with the Bay Point Chamber of Commerce and the Hispanic Chamber of Commerce.

**Motion:** Hoagland **Second:** Garcia

**Action: Voice Vote:** 5 ayes/Motion Passed

**b. Consider a letter of support to P.G. & E. regarding their cleanup plan for the Shell Pond (Hoagland)** Director Hoagland stated that he and Mr. Smith had met with the consultants of the project and were asked if the Board of Directors could write a letter of support for the cleanup project. Director Cendaña-Torlakson made some comments on the project and said there was more information on the table at the back of the room. Director Hoagland stated there would also be a Public Meeting held on April 27<sup>th</sup>.

**Motion:** Authorize the General Manager to compose a letter of support for the Shell Pond Cleanup Project.

**Motion:** Garcia **Second:** Magleby

**Action: Voice Vote:** 5 ayes/Motion Passed

**c. Consider authorizing the General Manager to sign a Letter of Authorization with T Mobile granting permission to start an application process for the location of a cell tower at Anuta Park (Smith)** Mr. Smith stated that the letter would start the procedures for county approval and notifying neighbors, etc. There were a few comments.

**Motion:** Authorize the General Manager to sign a Letter of Authorization with T Mobile granting permission to start an application process for location of a cell tower at Anuta Park.

**Motion:** Hoagland **Second:** Cendaña-Torlakson

**Action: Voice Vote:** 5 ayes/Motion Passed

**d. Consider approval of Resolution #10/11-03 stating Intention to Order Improvements and Set a Public Hearing for the Ambrose Parks Assessment District (Rodrigues)** Mrs. Rodrigues stated that this was the final Resolution to collect our assessment funds from the county. She said there would be a Public Hearing at the May Board of Directors meeting to finalize everything. Director Dawson said that would be May 12<sup>th</sup>.

**Motion:** Approve Resolution #10/11-03 stating the Intention to Order Improvements and Set a Public Hearing for the Ambrose Parks Assessment District at the next Directors meeting on May 12<sup>th</sup>.

**Motion:** Garcia **Second:** Hoagland

**Action: Roll Call Vote:** 5 ayes/Motion Passed

10. **Closed Session:**

a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(California Government Code Section 54597)  
Title: General Manager

The Board adjourned to a closed session upon reconvening Director Dawson reported the following:

The General Manager has accomplished many of the action items agreed upon at the visioning workshop that was held earlier this year. She stated that the Board was pleased with his work. Director Dawson said that he was to complete the other action items and funding should be pursued by whatever means possible.

11. **Committee Reports and Board Comments:**

Director Hoagland stated that the ad hoc budget committee met and will meet again this month. He also stated that he had been elected to be on the legislative committee of the California Association of Park & Recreation Commissioners & Board Members. He said they meet four times a year. Director Cendaña-Torlakson stated that there was a California Delta Trail meeting held here and all the movers and shakers were here. She also stated that she had attended the ad hoc budget committee meeting also and didn't realize how much work went into the budget. She said they were meeting again on Monday. Director Cendaña-Torlakson stated that she and the General Manager, Tarry Smith, met with Supervisor Federal Glover regarding the Keller Canyon Funds. She noted that there will be a Special Meeting at some time. Director Magleby stated that she would like the Pledge of Allegiance on the next agenda. She said that after

her stroke she lost all memory and couldn't remember the words and had them written down. She also said that she didn't realize how many people didn't know it or mumbled through it. Director Magleby also asked why there are no lights on the west side parking lot. Director Cendaña-Torlakson said that East Bay Regional Park District was looking for new members for their Community Advisory Committee. She invited all to apply. Director Dawson said that Pony League had their first game on Saturday and Director Cendaña-Torlakson threw out the first pitch. She said the fields looked great and Director Cendaña-Torlakson said there are pictures on the website.

12. **Items for Next Regular Meeting Agenda:**

Pledge of Allegiance

13. **Closing Ceremonies:**

a. Adjournment.

**Motion:** Move to adjourn the meeting.

**Motion:** Cendaña-Torlakson **Second:** Magleby

**Action: Voice Vote:** 5 ayes/Motion Passed

Approved by the Board of Directors on \_\_\_\_\_.

\_\_\_\_\_  
Signature of Board Member