



## Regular Board Meeting

### Minutes

June 12, 2014

The regular meeting of the Board of Directors was convened by Chair Mae Cendaña-Torlakson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

#### 1. Opening Ceremonies:

**Roll Call:** Board Members Present: Garcia, Dawson, Cendaña-Torlakson, Hoagland  
Staff Absent: Mason  
Staff Present: Long, Rodrigues  
Audience Present: Approx. 15

At this point Chair Cendaña-Torlakson read her thought of the month "Sometimes one must take a step back to get a better perspective".

#### 2. Pledge of Allegiance:

The Pledge of Allegiance was led by Marcia Lessley.

#### 3. Approval of Agenda:

**Motion::** Approve the Agenda as presented.

**Motion:** Garcia **Second:** Dawson

**Action: Roll Call Vote:** 4 ayes/1 absent (Mason)/Motion Passed

#### 4. Closed Session:

None

#### 5. Consent Calendar:

**Motion:** Move to approve the consent agenda as presented.

**Motion:** Hoagland **Second:** Dawson

**Action: Roll Call Vote:** 4 ayes/1 absent (Mason)/Motion Passed

#### 6. Presentations:

##### a. Yard of the Month Awards

Winners of the Yard of the Month were Juan & Alma Huerta, Marc & Racheal Shirley and Rafael Hernandez.

**b. Presentation to NRG Energy, Inc. for volunteering their time to renovate the District sign in front of the community and the community center ballpark bathroom exteriors.** Mr. Glen Myers of NRG Energy received the certificate on behalf of the company. Director Hoagland said that the sign is so cool and different. Director Garcia also thanked them for helping install the Bay Point Works sign in the front, too. Director Dawson said the sign is very professional looking and makes a good impression. Director Cendaña-Torlakson said someone on Facebook asked how much it cost and she was glad she could say it cost nothing but the volunteer's work.

#### 7. General Manager's Report:

The General Manager, Doug Long gave short reports on the following topics:

1. Pool Renovation – Siegfried Engineers will present conceptual designs at the July meeting for their review and remarks. Projected completion is summer of 2015.

2. Memorial Day – Held ceremony for the naming of the community garden at the Spring Derby and invited everyone to walk over and see the new “Gloria “Glo” Magleby Community Garden” sign.
3. Lynbrook Park well – should be done in the next few weeks and it will save on the park’s maintenance.
4. Legislative Days – met with legislative representatives and park district representatives reviewed the proposed park bond and let them know what they wanted to see in the wording.
5. CARPD Conference – there was talk of tax measures and strategies to have them voted in.
6. Kaiser Grant – We had received a Kaiser Grant and contract with Bidly Sports to have t-ball and soccer classes.
7. LMCH Grant – Will be holding several basketball camps this summer contracting with Johann Vethavanam.
8. Phones – biggest complaint we receive is the phone system and we are working on fixing that
9. Community Garden – NuStar Energy Company is volunteering their time to clean up the community garden.
10. Billboard on Clearland – getting very little rent and the contract is ending. The company is hard to contact and we will either get more rent or have them take it down.
11. Independent Contractor Instructors – Instructors have been notified that starting soon we will be taking all registrations and collecting all class fees and the instructors will be paid a percentage monthly.

Mr. Long introduced Marvin Mora as our new Recreation Coordinator and Mr. Mora gave a short overview of his background and experience.

Director Cendaña-Torlakson said that Director Mason said he preferred the CPRS conference over the CARPD conference (referring to Director Mason’s written report on his attendance at the CARPD conference) and asked Mr. Long which he preferred and he stated the CPRS conference seems to have more information for us.

**8. Public Communications:**

Di Wynn-Busby introduced herself as secretary for the Bay Point Garden Club. She said they have been supporters of the District in many ways and are happy to be. She said there is confusion about their role in the establishment of the community garden in 2009 and they are being identified with a debt owed to the District which is a misconception. She stated that in April 2009 the District approved a startup fund to establish the community garden and the rentals of the plots were to be collected by the District to cover those funds. She said a committee was also formed to oversee the garden. Ms. Wynn-Busby stated that a Garden Club member coordinated the construction and maintenance of the garden at no cost to the District. She stated that the Garden Club did not match the funds or collect rents but later they used their non-profit status to acquire funds to make improvements to the garden. She reiterated that the Garden Club owes no debt to the District. She said they have a written memorandum of understanding between the Bay Point Garden Club and the District from 2009. She stated that with the Garden Club support, their member Mike Kerr’s leadership and work and contributions from community volunteers the community garden has become an asset to the District and as they value their relationship with the District they will continue to support the community garden and the District in the future.

Reid Forcier stated that he lives in the California Skyline neighborhood on Driftwood Drive and he and other neighbors clean the streets on the weekends. He said he is a political activist, retired and thinking of running for the Board. He said there is a house at 489 Jill Street that has been abandoned and is being destroyed by squatters. Director Garcia told him that she sits on the Bay Point Municipal Advisory Council and they may be able to address the problem.

**9. Legal Counsel Report:**

None

**10. Public Hearing:**

**a. Consider proposed Fiscal Year 2014-2015 budget.** Mr. Long stated that he had presented the 2014-2015 Budget for discussion at last month’s meeting. He said he is presenting this budget for adoption and explained a few changes from last month including property tax changes, moving custodians to the assessment budget and a change in the undesignated reserve line item. He also made comments on GASB 45 and the new salary schedule. There were a couple comments and a question on the salary schedule.

**Motion:** Move to adopt the 2014-2015 Fiscal Year Budget as presented.

**Motion:** Garcia **Second:** Dawson

**Action: Roll Call Vote:** 4 ayes/1 absent (Mason)/Motion Passed

**b. Consider Ambrose Parks Assessment District and 2014-2015 Engineer's Report as presented by Community Economic Solutions.** Mrs. Rodrigues introduced Mr. Chuck Crandall of Community Economic Solutions and he explained what the assessment funds could be used for, that they can rollover to the next year and it would be approximately \$265,000. There were no comments by the public.

**Motion:** Move to approve the 2014-2015 Engineer's Report as presented by Community Economic Solutions.

**Motion:** Hoagland **Second:** Garcia

**Action: Roll Call Vote:** 4 ayes/1 absent (Mason)/Motion Passed

11. **Board Matters:**

**a. Consider approval of Resolution #13/14-07 Ordering Even-Year Board of Directors Election; Consolidation of Elections and Specifications of the Election Order.** Mrs. Rodrigues stated that this Resolution was required by the County so that the election of our Board of Director openings can be included on the General Election ballot in November. Director Hoagland said it is fine except for there are only two positions listed and there will be three. Mrs. Rodrigues apologized and said she would add one more. She was asked if they could approve it with the change and she said yes.

**Motion:** Move to approve Resolution #13/14-07 Ordering Even-Year Board of Directors Election; Consolidation of Elections and Specifications of the Election Order adding another Director seat opening.

**Motion:** Hoagland **Second:** Dawson

**Action: Roll Call Vote:** 4 ayes/1 absent (Mason)/Motion Passed

12. **Committee Reports and Board Comments and Items for Next Agenda:**

Director Garcia thanked the District for their support for the Spring Derby and said the dedication and sign were beautiful. Director Hoagland stated he represented the District on the CAPRCBM and they had set the Conference for the fall and said to let Rande (Teen Center Supervisor) know that they will have a youth track. Director Dawson said thank you for the Spring Derby and parade and said she liked the "Glo" sign. She also stated that she had attended the class in Moraga put on by the CAPRCBM and they had a good speaker. Director Cendaña-Torlakson thanked Director Garcia and Di Wynn-Busby for coordinating and doing so much work on the Spring Derby and noted many good things. She also said that our Facebook page is great and we're getting a lot more "likes". She said she was talking to the General Manager about the community garden. Director Cendaña-Torlakson also said she appreciated Director Mason's report on the CARPD Conference.

Next month's possible agenda items were the General Manager's evaluation, pool project designs, alternate for LAFCO and Resolution proclaiming July as "Parks Make Life Better" Month.

Director Cendaña-Torlakson said that Dwight Meadows, who she noted at last month's meeting served on LAFCO, had passed away and it will be hard to find someone to replace him with his experience. Director Dawson asked about the new Recreation Coordinator and would he be replacing Mr. Gray. Mr. Long said he would be taking Mr. Gray's place and he would work with the teachers, new programs and other projects. Director Dawson stated that she was Chair for Relay for Life.

13. **Closing Ceremonies:**

a. Adjournment.

**Motion:** Move to adjourn the meeting.

**Motion:** Hoagland **Second:** Garcia

**Action: Roll Call Vote:** 4 ayes/1 absent (Mason)/Motion Passed

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member