

AMBROSE RECREATION & PARK DISTRICT

AGENDA CATEGORY:	
BOARD MATTERS:	<u>8b</u>
CONSENT CALENDAR:	_____
PUBLIC HEARING:	_____
STUDY SESSION:	_____
_____:	_____

BOARD MEETING DATE: April 9, 2020

ITEM TITLE: Discussion Regarding the Impact of the COVID-19 Pandemic on the District

RECOMMENDATION:

That the Board of Directors discuss the impact of the COVID-19 pandemic on the District

FISCAL IMPLICATIONS

In response to the COVID-19 pandemic the District has and will likely continue to experience an economic impact largely related to loss of revenue primarily from facility rental cancelations. To date there have been 11 rental cancelations resulting in approximately \$15,000 in lost revenue, and 5 program cancelations resulting in approximately \$3,500 in lost revenue.

BACKGROUND:

At the onset of the COVID-19 pandemic the Board of Directors and staff took swift and decisive action to ensure the safety of the community and District employees. This included the following measures:

1. Closure of all District facilities including playgrounds and Ambrose Community Center
2. Adopting an Emergence Leave resolution for District employees
3. Deploying staff to ensure health & safety
4. Adapting operations to ensure essential functions are carried out:
 - a. financial obligations (e.g. payroll, bills)
 - b. administrative duties (e.g. staffing, crisis coordination with other agencies)
 - c. customer service (re-routings phone calls to mobile phones)
 - d. updating website and social media
 - e. working from remote sites when feasible (shelter-in-place)

The latest estimate for a possible easing of the shelter-in-place mandate is May 3, 2020. Staff will continue working with the County and other public agencies throughout the course of the pandemic.

Respectfully submitted,
Doug Long, General Manager