



Regular Board Meeting

Minutes

January 14, 2016

The regular meeting of the Board of Directors was convened by Chair Judy Dawson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Garcia, Dawson, Torlakson, Hudson, Mason
Staff Present: Long, Rodrigues
Audience Present: Approx. 10

2. **Pledge of Allegiance:**

The Pledge of Allegiance was led by the former Chair, Director Mae Torlakson. Chair Dawson gave an opening statement as the newly elected Chair.

3. **Approval of Agenda:**

Motion: Approve the Agenda as presented.
Motion: Torlakson **Second:** Dawson
Action: **Roll Call Vote:** 5 ayes/Motion Passed

4. **Consent Calendar:**

Director Mason requested Item b & d be removed for discussion.

Motion: Move to approve Items a, c, e, f & g as presented.

Motion: Hudson **Second:** Mason

Action: **Roll Call Vote:** 5 ayes/Motion Passed

Director Mason asked on item b (warrants) about the charge for auto repairs and Mrs. Rodrigues explained that two vehicles had to be smogged and because of a lot of damage done to one of the trucks in a break-in into the shop, it had to be repaired before it could be smogged. She also stated the small truck needed new tires. Director Mason asked clarifying questions about audit figures stated in the Administrative Assistant's staff report item d (staff reports).

Motion: Move to approve item b.

Motion: Mason **Second:** Hudson

Action: **Roll Call Vote:** 5 ayes/Motion Passed

Motion: Move to approve item d.

Motion: Mason **Second:** Hudson

Action: **Roll Call Vote:** 5 ayes/Motion Passed

5. **Presentations/Introductions:**

a. **Presentation to Mae Torlakson in recognition of her service as Board Chair.** Chair Dawson presented Director Torlakson a plaque and flowers and thanked her for her service to Ambrose Recreation & Park District. Director Torlakson thanked the Board and stated the major accomplishments the Board had completed during her tenure.

b. **Recognizing all of the partners/sponsors involved with the Sheriff's Annual Christmas Dinner & Toy Giveaway.** Deputy Buckley of the Sheriff's Department thanked the Board for allowing them to host the annual event at the Center. He stated they had given out over 1,000 toys and 800 dinners and it was a great success. He mentioned the groups and businesses that contributed to the event, Criterion, Henkel, Ambrose Lions Club, Wal-Mart, Walgreens to name a few. Deputy Buckley thanked the local schools for decorating the halls with student art and essays.

6. **General Manager's Report:**

The General Manager, Doug Long gave brief reports on the following topics:

1. Graffiti – parks hit badly & thanks to the group of volunteers who helped paint it over.

2. Holiday Events – Thanked everyone for their attendance and help on our Holiday Events

7. **Legal Counsel Report:**

None

8. **Public Communications:**

Debra Mason stated that the playground area behind the center was in bad condition. She also said that the graffiti at Anuta Park should have been taken care of immediately. Eduardo Torres stated that he agreed with Debra Mason regarding the graffiti.

9. **Public Hearing:**

None

10. **Board Matters:**

a. Consider executing a revised Memorandum of Understanding with Community Concern for Cats to implement a Trap-Neuter-Release Program at Ambrose Park. Mr. Long explained that the first agreement that was discussed at an earlier meeting was not signed because of Workers' Comp requirement. He stated that she could continue the program as a volunteer and sign a release of liability waiver. There was some discussion after which the Board agreed that it was a worthwhile program and directed the General Manager to have Susan Kyrz-Eason sign a volunteer agreement to include a release of liability.

b. Consider authorizing the General Manager to execute a contract with Plant Hazardous Services to renovate the Ambrose Community Center restrooms and to allocate \$42,030 from the State Recreation & Park Grant to fund the District's portion of the project. Director Mason asked why there are problems getting bids for the project and Mr. Long stated that it was a small project and most companies are looking for larger projects.

Motion: Move to authorize the General Manager to execute a contract with Plant Hazardous Services to renovate the Ambrose Community Center restrooms and to allocate \$42,030 from the State Recreation & Park Grant to fund the District's portion of the project.

Motion: Torlakson **Second:** Hudson

Action: Roll Call Vote: 5 ayes/Motion Passed

c. Consider providing Staff with direction regarding the Ambrose Park Aquatics Complex Project. Mr. Long stated that the smallest bid for the project was over \$600,000 short of our budget. He said one option was to wait for a State Bond that was coming up that included per capita, but our current WW Grant expires in 2018. There was discussion on the commitment made to the community for the pool, the Board committing to finding the extra money needed, asking the county to match our contribution, the cost of maintaining the pool, reconsidering the pool project, authorizing Board members to contact entities on the District's behalf and the bidding company willing to hold for 90 days.

Director Mason's motion to authorize the General Manager to put \$67,000 of assessment funds and \$200,000 of Reserve funds towards the pool project failed to receive a second.

With input from District counsel, it was decided that according to the District's Policy Manual, Board members would have to be authorized by Board action to act on behalf of the District, therefore, action to do that would be addressed at the next Board meeting.

11. **Closed Session**

Chair Dawson adjourned the meeting to a Closed Session regarding:

- i. Clearland Property; pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9
- ii. Bay Point Community Foundation; pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9
- iii. Mason v. Ambrose Recreation & Park District (USDC ED No. 4:10-CV-02201)

Chair Dawson reconvened the meeting and stated no action was taken on items i and ii. District Counsel Curtis Kidder stated that on item iii there was a 4 to 0 vote to accept the request from Steve Hoagland to have the District represent him in this matter.

12. **Committee Reports and Board Comments and Items for Next Agenda:**

There were comments by Directors Mason, Hudson, Torlakson and Garcia on being disappointed with how the pool project was handled from the beginning, Chair and Vice-Chair positions changing to one year terms, appreciating staff for the hard work they do, how great our Christmas events were, considering the District's 70th anniversary this year and a safety program in light of the recent shootings. Chair Dawson stated she was looking forward to serving the District and representing the community. She also stated she was impressed with all our new activities.

13. Closing Ceremonies:

Adjournment

Motion: Move to adjourn the meeting.

Motion: Garcia **Second:** Hudson

Action: Roll Call Vote: 5 ayes/Motion Passed

Approved by the Board of Directors on _____

Signature of Board Member