



## AMBROSE RECREATION & PARK DISTRICT

3105 Willow Pass Road – Bay Point, CA (925) 458-1601

### AGENDA

#### Regular Meeting of the Board of Directors

Thursday, February 12, 2015

6:30 p.m. at 3105 Willow Pass Road, Bay Point, CA

1. **Opening Ceremonies:**

Call to Order

Roll Call: Garcia \_\_\_ Dawson \_\_\_ Mason \_\_\_ Hudson \_\_\_ Cendaña-Torlakson \_\_\_  
Director Director Director Director Chair

2. **Pledge of Allegiance** 

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

3. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented

Action: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

4. **Consent Calendar:**

The consent calendar is composed of routine items of business and will be adopted, in whole or in part, by motion unless a request is made by a Board Member to remove a specific item.

- a. Minutes of January 2015 Special Board Meeting
- b. Approval of warrants #39905 through #39965
- c. Financial Report
- d. Written staff reports
  - Debra Giles, Receptionist
  - Mary Jane Rodrigues, Administrative Assistant
  - Marvin Mora, Recreation Coordinator
  - Rande Ross, Teen Center Supervisor
  - Doug Long, General Manager
- e. Consider authorizing the General Manager to execute a contract with Contra Costa County for Community Development Block Grant Funds to replace the Ambrose Community Center auditorium floor
- f. Consider approval to reimburse Director Dawson for one night's lodging at the CPRS Conference
- g. Report to Board of Directors: Grant Fund opportunities for Ambrose Park Aquatics Complex

5. **Presentation/Introductions:**

- a. Jim Townsend of East Bay Regional Park District will give an update on their trails system.

6. **General Manager's Report**

The General Manager will give an oral update on District issues and activities.

7. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes. A "Request to Speak" form must be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

8. **Legal Counsel Report:**

None

9. **Public Hearing**

None

10. **Board Matters**

Individuals wishing to speak on items included on this agenda must first fill out and submit a "Request to Speak" form in order to be recognized by the Chair. Please address the Board and limit your comments to the specific item being discussed at that time. Speakers are limited to three (3) minutes.

- a. Discussion of the Letter of Resignation from the General Manager and the process for the appointment of a new General Manager
- b. Review and consider approval of the 2014-2015 Revised Budget.
- c. Consider an amendment to Part III, Rule III-1: Officers of the By-Laws limiting officers to a one year term
- d. Consider an amendment to Part III, Rule III-4: Committees of the Policy Manual/By-Laws to allow the Board of Directors to create ad hoc and standing committees
- e. Consider an amendment to Part III, Rule III-4: Committees of the Policy Manual/By-Laws to reflect the formation of a Budget Committee as a standing committee
- f. Consider appointing two Board members to the Budget Committee
- g. Consider authorizing the General Manager to solicit Request for Proposals for a comprehensive analysis of the District's infrastructure
- h. Report to Board of Directors: Formation of a 501(c)(3) nonprofit Foundation in support of the Ambrose Recreation & Park District
- i. Consider selecting a date for a Board Visioning Workshop

11. **Closed Session**

None

12. **Committee Reports, Board Comments and Items for Next Month's Agenda**

Each Board member is given the opportunity to report on committee assignments or make individual comments.

13. **Closing Ceremonies**

Adjournment

Motion: Move to adjourn

Action: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Declaration of Posting:** I declare under penalty of perjury that I am employed by the Ambrose Recreation and Park District and I posted the foregoing Agenda at the District Office on February 6, 2015.

By: \_\_\_\_\_  
**Mary Jane Rodrigues, Administrative Assistant**

**In the District's efforts to comply with the requirements of Title II of the Americans with Disabilities Act, Ambrose Recreation and Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in a public meeting of the District. Please inform the District's Secretary a minimum of 72 hours prior to the scheduled meeting.**

**PLEASE NOTE:** *Documents that are disclosable public records required to be made available under California Government Code Section 54957.5(b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 3105 Willow Pass Road, Bay Point, California*