



Regular Meeting

Minutes

May 12, 2022

The regular meeting of the Board of Directors was convened by Chair Hudson at 6:30p.m. via Zoom pursuant to Government Code Section 54953(b)

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Torlakson, Torres, Garcia, Hudson
Board Member Absent: Lopez-Garcia
Staff Present: Long, Villa, Chalifoux
Audience Present: 2

2. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented.
Motion: Torlakson **Second:** Lopez-Garcia.
Action: Roll Call Vote: Ayes: Torlakson, Torres, Garcia, Hudson **Noes:** None
Absent: Lopez-Garcia **Abstentions:** None

At this moment, Director Lopez-Garcia joined the meeting.

3. **Consent Calendar:**

Motion: Move to approve items a, b, and c on the Consent Calendar.
Motion: Torlakson **Second:** Garcia
Action: Roll Call Vote: Ayes: Torlakson, Torres, Lopez-Garcia, Garcia, Hudson **Noes:** None
Absent: None **Abstentions:** None

Director Torlakson asked the General Manager to go over the procedure for closing the project and asked if the project was under budget. Mr. Long stated the project was under budget by \$3,000. Director Torlakson clarified that the project was a complete replacement of the restrooms and not a refurbishment. Mr. Long also mentioned that this was one of the few projects that was entirely funded by the District.

Motion: Move to accept the Ambrose Park restroom/concession stand project as complete and authorize the City of Pittsburg (project manager) to execute a notice of completion.

Motion: Torlakson **Second:** Garcia
Action: Roll Call Vote: Ayes: Torlakson, Torres, Lopez-Garcia, Garcia, Hudson **Noes:** None
Absent: None **Abstentions:** None

4. **Presentations/Introductions:**

None

5. **General Manager's Report:**

The General Manager and Recreation Coordinator provided brief reports on the following topics:

1. Clearland Property – still on track
2. Green Infrastructure Project – will be discussing potential green infrastructure projects with the Contra Costa Resources Conservation District; will have more information at a later meeting

3. Youth Programs – Bay Point Youth Academy will be starting 4-day week operation; Teen Center will re-open in June
4. Ambrose Park Ribbon Cutting – opening ceremony went very well; great community support; thank you Lori for putting it all together
5. Pool – pool is opening on weekends starting May 28th and daily starting June 6th; swim lessons are filling up; will be having an Aquatic Camp this year and offering pool rentals for birthday parties
6. Recreation – Soccer Camp starting in June

There were a few comments from the Directors.

6. Legal Counsel Report:

None

7. Public Communications:

Alfredo Perez, resident of Bay Point, recommended the District look into Pickleball. Jasmine Cisneros gave an update on the community garden and the Little Sprouts Academy program.

8. Board Matters:

a. Select a playground structure design to be installed at Lynbrook Park. At this moment, because Director Hudson & Director Lopez-Garcia's residences are located near the park included in the discussion, they recused themselves from the meeting and Director Torlakson presided. Mrs. Chalifoux presented the five different renditions. The Board agreed with the General Managers recommendation, which was the playground structure the community also chose.

Motion: Move to select playground structure design C22043PMR1 to be installed at Lynbrook Park.

Motion: Torres **Second:** Garcia

Action: Roll Call Vote: Ayes: Torlakson, Garcia, Torres **Noes:** None

Absent: Lopez-Garcia, Hudson **Abstentions:** None

Director Hudson and Director Lopez-Garcia returned to the meeting.

b. Consider Accepting the Final Audit Report for Fiscal Year 2020-2021 as Presented by Fechter and Company. Director Hudson explained that the audit was presented at the last meeting but the item was not accepted by a motion.

Motion: Move to accept the final audit report for fiscal year 2020-2021 as presented by Fechter and Company.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: Ayes: Torlakson, Garcia, Torres, Lopez-Garcia, Hudson **Noes:** None

Absent: None **Abstentions:** None

c. Review the Preliminary General Operating Budget (attachment 1) for Fiscal Year 2022-2023 and Provide Staff with Direction. Mr. Long said because of the minimum wage increasing, the salary schedule will be adjusted to reflect the increase. He also mentioned that the energy conservation loan payment will also be reflected on this budget. Mrs. Villa went over the highlighted items. There were a few comments from the Board.

9. Public Hearing:

None

10. Closed Session

None

11. Committee Reports and Board Comments and Items for Next Agenda:

Director Torlakson thanked Director Garcia and Director Torres for representing the District at the opening ceremony. She thanked Marathon for the donation to help with the landscape at Ambrose Park. She spoke about her visit to the community garden and was very pleased on how the Little Sprouts Academy program was going. Director Torres thanked Alfredo Perez for attending the meeting and bringing new ideas to the Board. He also thanked Jasmine for her updates on the garden and appreciates all of her hard work. Director Garcia congratulated Jasmine on the Little Sprouts Academy. She shared that the Garden Club presented the Yard of

the Month to the community garden. Director Lopez-Garcia thanked staff for their hard work. Director Hudson thinks Pickleball would be a great addition to the community. She thanked Mr. Perez for bringing the idea to the Board.

12. Closing Ceremonies:

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Torlakson, Garcia, Lopez-Garcia, Torres, Hudson **Noes:** None

Absent: None **Abstentions:** None

Approved by the Board of Directors on _____

Signature of Board Member