



Regular Board Meeting

Minutes

February 11, 2016

The regular meeting of the Board of Directors was convened by Chair Judy Dawson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Garcia, Dawson, Torlakson, Hudson, Mason
Staff Present: Long, Rodrigues
Audience Present: Approx. 30

2. **Pledge of Allegiance:**

The Pledge of Allegiance was led by Chair Dawson

3. **Approval of Agenda:**

Motion: Approve the Agenda as presented.
Motion: Torlakson **Second:** Hudson
Action: **Roll Call Vote:** 5 ayes/Motion Passed

4. **Consent Calendar:**

Director Mason requested Item a (minutes of January 14th) be removed for discussion.

Motion: Move to approve Items b, c, & d, as presented.

Motion: Hudson **Second:** Garcia

Action: **Roll Call Vote:** 5 ayes/Motion Passed

Director Mason stated that the motion he made on Item 10c under Board Matters should have read to put \$200,000 of Reserve Funds, not General Funds toward the pool project.

Motion: Move to approve item a.

Motion: Torlakson **Second:** Hudson

Action: **Roll Call Vote:** 5 ayes/Motion Passed

5. **Presentations/Introductions:**

None

6. **General Manager's Report:**

The General Manager, Doug Long gave brief reports on the following topics before giving a power point presentation on the State of the District:

1. Homeless– working with the Sheriff's Dept. and the Fire Department as well on the situation.
2. Pool Project – the article in the paper was erroneous in stating the project was dead. It is alive and well.

At this point, Mr. Long gave a power point presentation on the State of the District with these points:

1. Budget – first time in several years we are in the black with a reserve in both the General Fund and the Assessment.
2. Programs/Special Events – Special Events such as Halloween, Tree-Lighting, Breakfast with Santa possible with partners, friends and alternative funding. We have new programs such as Family First Fridays with family events every first Friday of the month. Pictures of all the programs the Teen Center offers with 65 signed up were shown. We now have online registration for classes and photos of the classes were shown. Mr. Long gave an overview of all the activities offered over the year.
3. Community Development Block Grant – We were able to replace the auditorium floor, are in the process of renovating the center front restrooms and have applied for replacement of the ceiling tiles and repair/painting of the auditorium.
4. Parks – Showed current photos of all the parks in the District.

5. Staff – Showed photos and listed all District staff and stated the current staff represented 70 years of service to the District.

Director Torlakson thanked Mr. Long for the nice presentation and we should also note our partnership with Unity in the Community and the Bay Point Garden Club's Spring Derby. Director Hudson stated that she had talked with other Districts and believes that our District collaborates with our community more than others. Director Garcia thanked staff for their awesome job and since our new Recreation Coordinator, Telley Fisher, has taken over, we are offering many new successful events. She also stated that our Teen Center Coordinator, Rande Ross, has done such a good job mentoring the teens that former members of the Teen Center are now college graduates.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

Many people of the community made comments:

1. Thanked staff for the State of the District presentation
2. Ambrose Park looking better and praise for the part-time maintenance worker.
3. Ambrose Park being a revenue generator such as soccer tournaments, pool and other activities.
4. Main focus of the District should be Ambrose Park
5. Unhappy with the pool project and how long it's taking
6. Getting Ambrose Park and the pool back to what it used to be

9. **Public Hearing:**

None

10. **Board Matters:**

a. Consider receiving the draft Facilities Master Plan and American's with Disabilities Act (ADA) Transition Plan and provide EMG with direction. Mr. Matthew Anderson of EMG thanked the Board and staff for their cooperation with the process and gave an overview of the reports. Director Hudson asked if the General Manager had all the information in the reports and Mr. Anderson stated that all the reports are available for review in the District Office and online. Director Mason asked if the software was included and he said yes.

b. Review Mid-Year Budget financial forecast and approve the proposed Fiscal Year 2015-2016 budget adjustments as presented. Mr. Long explained that the budget was a projection/forecast of where we think we will be at the end of the year. He pointed out a few item changes in the budget including adding funds to keep our seasonal maintenance person through the end of the year. Mrs. Rodrigues stated that the original budget is approved in June and there are several changes that come up such as the Keller grants we received that we would not have known about at the time. She also noted that the Class Registrations account has changed significantly because of the District collecting the registrations for classes at the District office now and because participants can now pay online and by credit or debit card.

Motion: Move to approve the proposed Fiscal Year 2015-2016 budget adjustments as presented.

Motion: Hudson **Second:** Torlakson

Action: Roll Call Vote: 5 ayes/Motion Passed

c. Consider authorizing individual Board Members to represent the District in seeking additional funding for the Ambrose Park Aquatics Facility Project. The public made comments on it being the General Manager's job not the Boards, more time and effort given to fundraising and not giving up on the project. Director Hudson said that the idea behind this is that the Board members may have contacts outside of our area and suggested maybe introducing anyone they know to the General Manager. Director Mason stated that Pittsburg has put \$600,000 in the project, the District only put \$98,000 towards the project, the county \$457,000 and suggested financing through CSDA. There were a few more comments.

Motion: Move to authorize individual Board Members to, at their leisure, meet with the General Manager to introduce any funding sources that are available.

Motion: Garcia **Second:** Torlakson

Action: Roll Call Vote: 4 ayes/1 no (Mason)/Motion Passed

d. Consider adopting a policy regulating the use of unmanned aerial vehicles in District parks. There was a discussion with comments on why this has to be addressed, having limits but not total restrictions, getting permission from the General Manager, East Bay Regional Park District and other parks having total bans, need to address as soon as possible and a total ban. Mr. Long said there would be signage at all the parks.

Motion: Move to adopt a policy for a total ban of unmanned aerial vehicle in all District parks.

Motion: Garcia **Second:** Hudson

Action: Roll Call Vote: 5 ayes/Motion Passed

e. **Consider approving a new hourly rate for legal services.** Mr. Long stated that District Counsel had requested a raise increase of \$10 per hour and noted to the Board that even with the raise it would be less per hour than any of the bids we received from other firms. Director Torlakson stated that Mr. Kidder was doing a great job and the request was not an exorbitant amount.

Motion: Move to approve the request for an hourly increase of \$10 per hour from District Legal Counsel.

Motion: Hudson **Second:** Torlakson

Action: Roll Call Vote: 4 ayes/1 no (Mason)/Motion Passed

11. Closed Session

None

12. Committee Reports and Board Comments and Items for Next Agenda:

Director Hudson noted the Convoy of Hope for free services for the public on Saturday, April 23rd at 10:00 a.m. to be held at Meadow Homes Park in Concord. She also noted Unity in the Community to be held here on June 25th at 10:00 a.m. providing information and services for the public and stated that Director Torlakson is putting together information on emergency preparedness to include active shooter information. Director Torlakson reminded everyone of the Eggstravaganza fun event to be held here in March. She thanked the audience for attending the meeting and realized some are frustrated but said if anyone can help to please let us know. Director Dawson also thanked the public for coming and noted that we have some rules and said we appreciate that they want to help.

13. Closing Ceremonies:

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Hudson

Action: Roll Call Vote: 5 ayes/Motion Passed

Approved by the Board of Directors on _____

Signature of Board Member