



Regular Board Meeting

Minutes

March 8, 2018

The regular meeting of the Board of Directors was convened by Chair Trina Hudson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Hoagland, Hudson, Torlakson, Lopez-Garcia, Garcia
Staff Present: Long, Rodrigues
Audience Present: Approx. 6

2. **Pledge of Allegiance;** 

The Pledge of Allegiance was led by Chair Hudson.

3. **Approval of Agenda:**

Motion: Approve the Agenda as presented.
Motion: Torlakson **Second:** Lopez-Garcia
Action: Roll Call Vote: Ayes: Lopez-Garcia; Hoagland; Hudson, Torlakson, Garcia **Noes:** none
Absent: none **Abstentions:** none

4. **Consent Calendar:**

Motion: Move to approve the Consent Calendar as presented.
Motion: Garcia **Second:** Torlakson
Action: Roll Call Vote: Ayes: Torlakson; Hoagland; Hudson; Lopez-Garcia, Garcia **Noes:** none
Absent: none **Abstentions:** none

5. **Presentations/Introductions:**

a. Presentation by Tina Gonzalez representing Golden State Water. Ms. Gonzalez brought the Tariffs Schedule approved by the PUC and passed a copy to each Board member. She said our October and November bills should have had reduced surcharges. Ms. Gonzalez stated that they file for a rate increase every three years. Director Hoagland asked why agricultural rates weren't available to the District and how can we get Golden State to help us with the pool. Ms. Gonzalez said they don't have that rate but would check for us.

6. **General Manager's Report:**

The General Manager, Doug Long gave brief reports on the following topics:

1. Community Garden clean-up – about 18 people showed up with weather okay in the morning but bad in the afternoon. Grand Re-Opening will be on March 17th at 10:00 am.
2. Landscape Maint. Contract – working on RFP for a contract and will bring it to the Board in June.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

None

9. **Board Matters:**

a. **Consider a request from the Bay Point Historical Society to automatically turn over documents to the Historical Society after a designated period of time.** Mr. Long stated that he had been meeting with members of the Bay Point Historical Society and they requested a trigger to automatically turn over records to them. He explained that we have a records retention policy to go by and it states the steps the General Manager would take. Director Hoagland asked if there would be cost to the district for staff time. Mr. Long said if there is a trigger of time limits, then yes there would be a cost. Mr. Long said they had asked if they could help and we can't have the public going through the records because some items cannot legally be reviewed by anyone but staff. He stated that we had found some items they were looking for; a sundial and a telephone booth and have been working on old records. Director Torlakson said she is comfortable with what we have now and trusts the General Manager to give what he sees fit.

Motion: Move to maintain the existing procedure allowing the General Manager discretion to determine which and when documents shall be donated.

Motion: Hoagland **Second:** Torlakson

Action: Roll Call Vote: Ayes: Lopez-Garcia; Hoagland; Hudson; Torlakson; Garcia **Noes:** none

Absent: none **Abstentions:** none

10. **Public Hearing:**

None

11. **Closed Session**

None

12. **Committee Reports and Board Comments and Items for Next Agenda:** Director Hoagland reported that he had attended Superintendent of School's Breakfast of Champions where Rande received an award for the Teen Center. He said that he does a great job and also thanked the staff for their work on the parks. Director Lopez-Garcia said she went to several parks in Concord and found out that most of them don't have restrooms or fountains. She asked why and was told that there is too much damage by the homeless. Director Garcia apologized for missing the last meeting. She reminded everyone about the garden grand opening on the 17th from 9 am to 11 am and they could bring plants to plant that day, too. She said she was sorry that she couldn't make it to the parks meeting (First 5). Mr. Long said he would review their report and then come to the Board. Director Hoagland said he had attended the meeting. He said it seemed that Ambrose Park and Lynbrook Park was everyone's first choice for restrooms. He stated he was glad to see give and take and everyone listened. Director Torlakson said the Foundation had a good couple of meetings but need more people involved but are trying to move forward. She said that while the garden clean-up was going on there was a Zumbathon held in the Community Center and there were a lot of people. She also said that the Superintendent would have a smaller breakfast where Doug and Steve Hoagland would be given certificates. Director Hudson thanked staff for the good job they do. Director Hoagland said he and Director Lopez-Garcia are attending the CPRS conference next week and would like to give a report on the next agenda.

14. **Closing Ceremonies:**

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia; Hoagland; Hudson; Torlakson, Garcia **Noes:** none

Absent: none **Abstentions:** none

Approved by the Board of Directors on _____

Signature of Board Member