



Regular Board Meeting

Minutes

July 11, 2019

The regular meeting of the Board of Directors was convened by Chair Trina Hudson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson
Board Member Absent: None
Staff Present: Long, Hernandez
Audience Present: Approx. 30

2. **Pledge of Allegiance;** 

The Pledge of Allegiance was led by Chair Hudson.

3. **Approval of Agenda:**

Motion: Approve the Agenda.

Motion: Torlakson **Second:** Lopez-Garcia

Action: **Roll Call Vote:** **Ayes:** Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None
Absent: None **Abstentions:** None

4. **Consent Calendar:**

Motion: Move to approve the Consent Calendar as presented.

Motion: Torlakson **Second:** Garcia

Action: **Roll Call Vote:** **Ayes:** Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None
Absent: None **Abstentions:** None

5. **Presentations/Introductions:**

None.

6. **General Manager's Report:**

The General Manager gave brief reports on the following topics:

1. Prop 68 – wrapping up the application; will be filing the CEQA Certification soon; met with teens and seniors and received good feedback.
2. Trees – maintenance done at Hickory Meadows and Viewpoint; next is Boeger and Mini Park and lastly, Ambrose Park.
3. Unity in the Community – it was a success; Delano did an outstanding job working with the community.
4. Community Center Maintenance – Juan Escobar came back with his students and fixed the back wall facing the parking lot, which was leaking; he is asking for more projects involving the same skill to continue teaching his students.
5. Energy Saving Programs – working with energy companies which design energy efficient programs that are equal to your PG&E bill; a fifteen year agreement which guarantees the same rate for the next fifteen years; they will be presenting to the board in the future.
6. Security – getting closer to getting the security systems at the pool and the maintenance shop. At this point, Director Hoagland asked if the cameras will be connected to the City of Pittsburg Police Department. Mr. Long said they have their own camera system there but will be able to utilize ours.

7. **Legal Counsel Report:**

None

8. Public Communications:

None

9. Board Matters:

a. Consider Authorizing the General Manager to Accept a Koshland Grant in the Amount of \$100,000 in Support of the Bay Point Youth Academy and the Ambrose Teen Center Program. Mr. Long applied for additional funds for the Bay Point Youth Academy and the Teen Center, which buys another year for B.P.Y.A. and \$25,000 to go towards the Teen Center. Koshland has been very supportive of our programs. Director Hoagland commented on how grateful he is for the San Francisco Foundation and the Koshland Bay Point Fellows.

Motion: Authorize the General Manager to Accept a Koshland Grant in the amount of \$100,000 in support of the Bay Point Youth Academy and the Ambrose Teen Center Program.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None

Absent: None **Abstentions:** None

b. Consider Approving the Ambrose Memorial Park Lower Restroom Replacement Project not to Exceed \$510,000 and Authorize the General Manager to Negotiate a Memorandum of Understanding with the City of Pittsburg for Construction Management Services. Funds have finally become available to proceed with the project. Mr. Long mentioned that he hopes to partner with the City of Pittsburg, as we did for the pool project. If an MOU is approved by the City, the funds will be deposited to Pittsburg.

Motion: Approve the Ambrose Memorial Park Lower Restroom Replacement Project not to Exceed \$510,000 and Authorize the General Manager to Negotiate a Memorandum of Understanding with the City of Pittsburg for Construction Management Services.

Motion: Torlakson **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None

Absent: None **Abstentions:** None

c. Consider Authorizing the General Manager to Execute a Contract not to Exceed \$395,000 with Romtec for the Purchase, Design, and Installation of a Restroom/Concession Room at Ambrose Park. Patricia Aguilar asked what a concession room was. Mr. Long stated it was a snack bar. Director Hudson mentioned that the concession room was originally a part of the pool project. Mr. Long then presented the design drawings and pointed out that it does include drinking fountains. He does want to add a fence to the design to keep vandalism to a minimum. He said it will be exactly identical to the one designed for the pool except for the roofline. Restrooms will also be ADA compliant. The Board asked Mr. Long a couple questions regarding the design. Members from the East County Regional Group, First 5, and Ace spoke on how pleased they are to hear about the restrooms but would like the Board to consider adding changing tables and toilet stalls.

Motion: Authorize the General Manager to Execute a Contract not to Exceed \$375,000 with Romtec for the Purchase, Design, and Installation of a Restroom/Concession Room at Ambrose Park.

Motion: Hoagland **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Hoagland, Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** None

Absent: None **Abstentions:** None

d. Consider Accepting a \$50,000 Grant from East County Regional Group for Park Improvements. Members from First 5, ACCE, and the East County Regional Group were glad to hear that it was on the Agenda and hopes the Board will work with First 5 and accept the grant. Mr. Long mentioned staff had made three recommendations for the Board to consider. The Board made comments about the timeline and believe a big project would not get done by October and think adding drinking fountains to Anuta and Lynbrook Park would be best. Rhea from First 5 commented that the timeline is flexible and recommends an ad hoc committee meeting to further discuss plans for the grant. The board then discussed options.

Motion: Authorize the General Manager to execute a Memorandum of Understanding (MOU) with ECRG to replace/install drinking fountains at Anuta and Lynbrook Parks not to exceed \$50,000.

Motion: Garcia **Second:** Torlakson

Action: Roll Call Vote: Ayes: Garcia, Torlakson, Lopez-Garcia, Hudson **Noes:** Hoagland

Absent: None **Abstentions:** None

10. Public Hearing:

None

11. Closed Session

Pursuant to Government Code Section 54956.9(d)(1) to confer with its legal counsel regarding Mason v. ARPD, Contra Costa County Superior Court No. C19-01230.

The Chair adjourned to the closed session. After the closed session the Chair reconvened the meeting and stated that there was nothing to report.

12. Committee Reports and Board Comments and Items for Next Agenda:

Director Hoagland said he is thankful for the Youth Basketball program. He then requested for next month's agenda, a discussion on creating an ad hoc committee of Board members and staff that can put together a policy for murals and artwork for the Ambrose District. Director Hoagland also commented on First 5's stance on the Ambrose restrooms and invites First 5 to bring back programs and events for our 0-5 year olds. Director Garcia thanked the General Manager for his application of the grant for the Bay Point Youth Academy and the Teen Center and appreciates the Koshland Foundation for funding them. She then made comments regarding the ECRG grant and the concerns of not knowing the details of the grant. Director Torlakson wants to recognize Juan Escobar for all of the work he is doing for the District. She also said she is happy we are finally moving forward with the bathroom project and, along with Director Lopez-Garcia, is happy to hear about the funding for the Bay Point Youth Academy and Teen Center. Director Lopez-Garcia spoke about Unity in the Community and how successful it was. Director Hudson said the restrooms at Ambrose Park were always part of the master-plan and she hopes once the Clearland property sells, the Board will consider using that income towards the other parks and the community center.

13. Closing Ceremonies:

Adjournment

Motion: Move to adjourn the meeting.

Motion: Garcia **Second:** Lopez-Garcia

Action: Roll Call Vote: Ayes: Garcia, Hoagland, Lopez-Garcia, Torlakson, Hudson **Noes:** None

Absent: None **Abstentions:** None

Approved by the Board of Directors on _____

Signature of Board Member