



## Regular Board Meeting

### Minutes

September 10, 2015

The regular meeting of the Board of Directors was convened by Chair Mae Cendaña-Torlakson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

**Roll Call:** Board Members Present: Garcia, Dawson, Cendaña-Torlakson, Hudson, Mason  
Staff Present: Long, Rodrigues  
Audience Present: Approx. 3

2. **Pledge of Allegiance:**

The Pledge of Allegiance was led by Chair Cendaña-Torlakson.

Chair Cendaña-Torlakson gave her thought of the month "If you can't fly, then run. If you can't run, then walk. If you can't walk, then crawl. But whatever you do you have to keep moving forward." by Martin Luther King.

3. **Approval of Agenda:**

**Motion:** Approve the Agenda as presented.  
**Motion:** Garcia **Second:** Dawson  
**Action: Roll Call Vote:** 5 ayes/Motion Passed

4. **Consent Calendar:**

Director Mason requested items **e** be pulled and Director Hudson requested items **a, b & c** be pulled for discussion.

**Motion:** Move to approve consent calendar item **d**.  
**Motion:** Hudson **Second:** Garcia  
**Action: Roll Call Vote:** 5 ayes/Motion Passed

On item **a (minutes)**, Director Hudson stated that in the minutes it noted under Board Comments and Items for the Next Agenda that the Strategic Planning meeting had been moved. She stated that she had Thursday, August 27<sup>th</sup> on her calendar as the new date and other Directors did, too. Director Cendaña-Torlakson stated that they did not agree to a final date of the 27<sup>th</sup>. There were a few more comments.

**Motion:** Move to approve consent calendar item **a** as amended.  
**Motion:** Garcia **Second:** Dawson  
**Action: Roll Call Vote:** 5 ayes/Motion Passed

On item **b (warrants)**, Director Hudson asked for information on warrants to Peak Software and Golden State Water Company. There was a discussion after which it was decided by a majority of the Board that the warrant for the water bill note how much was paid for each park.

**Motion:** Move to approve consent calendar item **b** with the request to itemize the water bills.  
**Motion:** Mason **Second:** Hudson  
**Action: Roll Call Vote:** 5 ayes/Motion Passed

On item **c (financial report)** Director Hudson asked if the county parks assessment funds were used before any general fund monies to pay for the county parks and Mrs. Rodrigues said yes. Director Hudson also asked if it was a coincidence that the expenses paid on the county parks assessment were exactly half of what was spent last month. Mrs. Rodrigues stated that it could be a coincidence but would have to look at last month's figures.

**Motion:** Move to approve consent calendar item **c** as presented.  
**Motion:** Hudson **Second:** Dawson  
**Action: Roll Call Vote:** 5 ayes/Motion Passed

On item **e (claim rejection)** Director Mason stated that they should have received some information on the claim. There was a discussion on their being legal issues on what information can be given out and how much information to give.

**Motion:** Move to approve consent calendar item **e** and reject the claim submitted by Charles Pohl.

**Motion:** Mason **Second:** Garcia

**Action:** **Roll Call Vote:** 5 ayes/Motion Passed

5. **Presentations/Introductions:**

**a. Presentation by Angela Lowery, the Public Information Manager for Delta Diablo Sanitation District on the recycled water program.** Ms. Lowery spoke on their recycled water program including when, where and how the water can be gotten to help residents with their yards during the drought. She also gave information on other programs the District was involved in to help residents. There were questions and discussion by the Board on receiving information for our parks and partnering with Delta Diablo.

6. **General Manager's Report:**

The General Manager, Doug Long gave brief reports on the following topics:

1. EMG/Facilities Master Plan – met for initial meeting, they have been to Ambrose Park and will report in about a week.
2. A/C in Teen Center – quit working; found a company who will install new one
3. Pool Redesign – consultant presented preliminary details and will meet with ad hoc committee in October
4. Fibar at all Parks – purchased for all park playgrounds
5. Dow Grant – have applied for a grant from Dow Chemical
6. Movie Night – first time for this event, held in auditorium, about 70 people attended.
7. Ambrose Park – more maintenance being done, additional staff, on top of homeless issue, well pump replaced

7. **Legal Counsel Report:**

None

8. **Public Communications:**

None

9. **Public Hearing:**

None

10. **Board Matters:**

**a. Discussion on providing porta potties at Lynbrook Park during soccer season.** Mr. Long stated that Lynbrook Park is heavily used during soccer season and there are no restrooms because it is considered a neighborhood park, which historically have no restrooms. There was discussion on a reservation policy where the client would rent the porta potties and the difficulty of enforcing it. Director Dawson offered to check with other communities to see what they have and it was decided to have another discussion at a future meeting with more information from Director Dawson.

**b. Discussion on food vendors operating in District parks.** Mr. Long stated that there are vendors at the parks, especially during soccer season, and we do not have regulations. He said that enforcement would be a challenge with the size of our staff. There was a discussion on prohibiting vendors; signage in Spanish and English; enforcement of regulations; permitted vendors; not enforceable without a municipal code and our liability if we know they are selling there. Mr. Long stated he would look into the legal aspects of the situation.

**c. Discussion clarifying Board action taken at the January 15, 2015 meeting regarding the Ambrose Pool Project.** Mr. Long stated that there was some confusion at the January meeting on what was voted on and even in the staff report. There was a discussion on voting on an alternate design/conceptual design not ready to vote on; difference in what Siegfried intended and what was voted on and reading of actual minutes and motion by Director Mason. There was public comment on relying on what is said at the meetings; a timeline was given, there were no questions asked and the vote was as stated in the minutes.

11. **Closed Session**

None

12. **Committee Reports and Board Comments and Items for Next Agenda:**

Angela Lowrey was thanked again for her presentation and help in our community. There were comments made on plans for the community garden; an update on the Clearland property; communication on the cancelling of the strategic plan meeting; a non-profit 501c(3) status for the District; grants and the West Pac Project getting a right of way from Pittsburg. There were comments made on how well the clean-up at

Ambrose Park went and Movie Night we held in the auditorium with about 70 attendees who even helped stack chairs afterward.

**13. Closing Ceremonies:**

Adjournment

**Motion:** Move to adjourn the meeting.

**Motion:** Garcia **Second:** Dawson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member