



## Regular Board Meeting

### Minutes

May 9, 2019

The regular meeting of the Board of Directors was convened by Chair Trina Hudson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

**Roll Call:** Board Members Present: Torlakson, Garcia, Hoagland, Lopez-Garcia, Hudson  
Board Member Absent: None  
Staff Present: Long, Rodrigues  
Audience Present: Approx. 25

2. **Pledge of Allegiance;** 

The Pledge of Allegiance was led by Chair Hudson.

3. **Approval of Agenda:**

**Motion:** Approve the Agenda.

**Motion:** Torlakson **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Garcia, Hoagland, Lopez-Garcia, Torlakson, Hudson **Noes:** None  
**Absent:** None **Abstentions:** None

4. **Consent Calendar:**

**Motion:** Move to approve items b, c & d of the Consent Calendar.

**Motion:** Hoagland **Second:** Torlakson

**Action: Roll Call Vote: Ayes:** Hoagland, Lopez-Garcia, Garcia, Torlakson, Hudson, **Noes:** None  
**Absent:** None **Abstentions:** None

At this point Director Torlakson stated that she wanted to change the minutes of the April meeting to reflect that the All-in-One group is sponsoring the Spring Derby, but the same committee of the Bay Point Garden Club is working on it this year. She also said the East County Regional Group was referred to as the East County Community Group in error.

5. **Presentations/Introductions:**

a. Commendation for Officer Peter Engstrand. Chair Hudson stated that this person goes over and above his assigned duties for this community, including his days off. She said he is another resident deputy that has given to Bay Point and thanked him for everything he does for us.

6. **General Manager's Report:**

The General Manager gave brief reports on the following topics:

1. Car Show – At Ambrose Park on Memorial Day weekend, Roberto Landa met with Mr. Long and the maintenance workers. In thanks they are re-stripping the parking lot, working on the basketball courts and even cutting some trees for us. Hope to return next year.
2. Anuta Park – removed all the old benches from Anuta Park around the gazebo; able to do in-house; already less problem with people hanging out overnight.
3. Clearland property – Purchase agreement signed; in escrow next week.
4. Meeting – will be meeting with Supervisor Glover and First 5 to discuss projects at Ambrose Park.
5. Prop 68 – the Community Center park did not show as a park with the State but has been taken care of and now shows as a park.
6. Eggstravaganza – the Eggstravaganza was a huge success and continues to grow each year. It was co-sponsored by the Mt. Diablo Unified School District.
7. BPYA & Teen Center – held a Mother's Day dinner fundraiser last weekend; made over the auditorium beautifully; the kids presented and served; great success

8. First 5 grant for parks – asked by Board to get details; Kaiser Grant up to \$50,000 for park enhancements such as drinking fountains, etc.; match negotiable with Kaiser; project to be done by October this year.
9. Activities Update – Mr. Long listed the activities, classes and programs offered by the District and how many participants in each; thanked Lori Chalifoux, our Recreation Coordinator, for all her hard work increasing what we can offer to the community.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

Annette Ramirez thanked Mr. Long for the update on all the activities and listed what she has been doing to promote the activities to the public. Maria Vargas Carrera stated that her family had lived in Bay Point for 45 years and was excited about the pool opening. She asked what our next goal is and said she was glad to hear about the meeting with Supervisor Glover.

9. **Board Matters:**

**a. Consider approval of the Engineer’s Report as presented by Community Economic Solutions and approval of Resolution #18/19-06, Intention to Order Improvements and set a Public Hearing for the Ambrose Parks Assessment District.** Mrs. Rodrigues asked if there were any questions from the Board and there were none. She explained that the report was the same each year, except for the financial data, unless we add or remove any parks/property.

**Motion:** Move to approve the Engineer’s Report as presented by Community Economic Solutions and approve Resolution #18/19-06, Intention to Order Improvements and set a Public Hearing for the Ambrose Parks Assessment District. Mrs. Rodrigues stated that the Public Hearing would be held at our regular meeting next month.

**Motion:** Hoagland **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Lopez-Garcia, Garcia, Torlakson, Hoagland, Hudson **Noes:** None

**Absent:** None **Abstentions:** None

**b. Review the Preliminary General Operating Budget for Fiscal Year 2019-2020 and provide staff with direction.** Mrs. Rodrigues gave explanations on the highlighted items and also explained that no grants are budgeted since we do not know at this point if we will receive any. She also said the budget will possibly be revised in the fall and again at mid-year when we have more information. Director Hudson asked why no General Funds were budgeted for Lynbrook Park and Mrs. Rodrigues answered that since we have installed the well we have not had to spend more than the assessment we receive from the County for Lynbrook Park. Director Torlakson stated that we are adding security cameras, etc. to the facilities and asked if funds for that were included in the budget. Mr. Long said that they were not included because we are just now getting proposals and don’t have information on how much it will cost but anticipates that the cost will be available for the final budget.

**c. Consider nominating a Board Member(s) to serve on the California Association of Park and Recreation Commissioners and Board Members (CAPRCBM) Board of Directors.** Director Hoagland who sits on that Board explained why there is another position for a representative from our District. There were questions from Board members on how many meetings a year and when; stipends for the meetings; how long a commitment.

**Motion:** Move to nominate Director Lupe Lopez-Garcia to serve on the California Association of Park and Recreation Commissioners and Board Members (CAPRCBM) Board of Directors.

**Motion:** Torlakson **Second:** Hoagland

**Action: Roll Call Vote: Ayes:** Garcia, Torlakson, Hoagland, Lopez-Garcia, Hudson **Noes:** None.

**Absent:** None **Abstentions:** None.

10. **Public Hearing:**

None

11. **Closed Session**

**a. One matter of anticipated litigation under Government Code Section 54957.1(a)(4).**

The Chair adjourned to a closed session. After the closed session the Chair reconvened the meeting and the District’s Legal Counsel, Curtis Kidder, reported that the final action was a 5 - 0 vote of Board Members to deny the claim of Debra Mason for mental duress, emotional distress, and contractual loss in the amount of \$658 since May 1st of 2018 until Claimant dies.

12. **Committee Reports and Board Comments and Items for Next Agenda:**

Director Torlakson said that she had enjoyed the Eggstravaganza and some of the people would be coming back to the Spring Derby. Director Lopez-Garcia said she had attended the Mother’s Day dinner put on by the Teen Center which was really nice and the food was fantastic. She also said that she had taken

some donations and gave Mr. Long a thank you card with donations included and said she was so proud of Rande.

**13. Closing Ceremonies:**

Adjournment

**Motion:** Move to adjourn the meeting.

**Motion:** Torlakson **Second:** Lopez-Garcia

**Action: Roll Call Vote: Ayes:** Garcia, Hoagland, Lopez-Garcia, Torlakson, Hudson **Noes:** None

**Absent:** None **Abstentions:** None

Approved by the Board of Directors on \_\_\_\_\_

\_\_\_\_\_  
Signature of Board Member