

AMBROSE RECREATION & PARK DISTRICT

3105 Willow Pass Road – Bay Point, CA (925) 458-1601

AGENDA

Regular Meeting of the Board of Directors

Thursday, January 16, 2014

6:30 p.m. at 3105 Willow Pass Road, Bay Point, CA

1. **Opening Ceremonies:**

Call to Order

Roll Call: Garcia__ Dawson__ Mason__ Hoagland__ Cendaña-Torlakson__
Director Director Director Director Chair

2. **Pledge of Allegiance** 

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

3. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented

Action: Motion: ____ Second: ____ Voice Vote: ____

4. **Closed Session**

None

5. **Consent Calendar:**

The consent calendar is composed of routine items of business and will be adopted, in whole or in part, by motion unless a request is made by a Board Member to remove a specific item.

- a. Approval of minutes of the Special Meeting of December 10, 2013, Regular Board Meeting of December 12, 2013 and Special Board Meeting of December 19, 2013
- b. Approval of warrants #39058 through #39140
- c. Financial Report
- d. Written staff reports
Debra Giles, Receptionist
Mary Jane Rodrigues, Administrative Assistant
Ken Gray, Recreation Coordinator

6. **Presentation/Introductions:**

- a. Yard of the Month Awards
- b. Certificate of Appreciation to Elsira Troutman for her hard work decorating the auditorium for the December holiday events.

7. **General Manager's Report**

The General Manager will give an oral update on District issues and activities.

8. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes. A "Request to Speak" form must be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

9. **Legal Counsel Report:**

None

10. **Public Hearing**

None

11. **Board Matters**

Individuals wishing to speak on items included on this agenda must first fill out and submit a "Request to Speak" form in order to be recognized by the Chair. Please address the Board and limit your comments to the specific item being discussed at that time. Speakers are limited to three (3) minutes.

- a. Consider authorizing the General Manager to solicit Request for Proposals for park landscape and building maintenance services.
- b. Consider amending the By-Laws, adding Article III Section 5: Reserves, to establish a Reserve Policy.
- c. Consider authorizing the General Manager to enter into an Agreement between the District and Contra Costa County to lease office space located at the Ambrose Community Center.
- d. Consider approval of Resolution #13/104-01 Authorizing the General Manager to Apply for A Community Development Block Grant (CDBG) From Contra Costa County including signing of all documents pertaining to the grant and approve the CDBG application to replace the Ambrose Community Center auditorium floor.
- e. Consider directing the General Manager to negotiate terms and conditions of a lease agreement with AT&T for the installation of an antenna at Ambrose Park to provide wireless service.
- f. Appointment of ad hoc and standing subcommittees

12. **Committee Reports, Board Comments and Items for Next Month's Agenda**

Each Board member is given the opportunity to report on committee assignments or make individual comments.

13. **Closing Ceremonies**

Adjournment

Motion: Move to adjourn the meeting.

Action: Motion: _____ Second: _____ Voice Vote: _____

Declaration of Posting: I declare under penalty of perjury that I am employed by the Ambrose Recreation and Park District and I posted the foregoing Agenda at the District Office on January 9, 2014.

By: _____
Mary Jane Rodrigues, Administrative Assistant

In the District's efforts to comply with the requirements of Title II of the Americans with Disabilities Act, Ambrose Recreation and Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in a public meeting of the District. Please inform the District's Secretary a minimum of 72 hours prior to the scheduled meeting.

PLEASE NOTE: *Documents that are disclosable public records required to be made available under California Government Code Section 54957.5(b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 3105 Willow Pass Road, Bay Point, California*