



## AMBROSE RECREATION & PARK DISTRICT

3105 Willow Pass Road – Bay Point, CA (925) 458-1601

### AGENDA

Regular Meeting of the Board of Directors

Thursday, May 14, 2015

6:30 p.m. at 3105 Willow Pass Road, Bay Point, CA

1. **Opening Ceremonies:**

Call to Order

Roll Call: Garcia \_\_\_ Dawson \_\_\_ Hudson \_\_\_ Mason \_\_\_ Cendaña-Torlakson \_\_\_  
Director Director Director Director Chair

2. **Pledge of Allegiance** 

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

3. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented

Action: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote:

4. **Closed Session**

- a. Conference with Legal Counsel – Initiation of Litigation pursuant to §54956.9(c): Clearland Property
- b. Consider the appointment of the position of General Manager pursuant to Government Code Section 54957.
- c. Provide direction to the District's designated representative regarding the position of General Manager. District Designated Representative: Mae Cendana-Torlakson pursuant to Government Code Section 54957.6.

5. **Consider a contract with Doug Long to serve as General Manager**

Consider approval of an employment contract with General Manager

6. **Consent Calendar:**

The consent calendar is composed of routine items of business and will be adopted, in whole or in part, by motion unless a request is made by a Board Member to remove a specific item.

- a. Minutes of April 9, 2015 Regular Board Meeting, April 29, 2015 Special Meeting, May 1, 2015 Special Board Meeting and May 7, 2015 Budget Committee Meeting
- b. Approval of warrants #40083 through #40137
- c. Financial Report
- d. Written staff reports  
Debra Giles, Receptionist  
Mary Jane Rodrigues, Administrative Assistant  
Jontelle Fisher, Recreation Coordinator  
Rande Ross, Teen Center Supervisor  
Doug Long, General Manager

7. **Presentation/Introductions:**

None

8. **General Manager's Report**

The General Manager will give an oral update on District issues and activities.

9. **Public Communications:**

At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes. A "Request to Speak" form must be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.

10. **Legal Counsel Report:**

None

11. **Public Hearing**

None

12. **Board Matters**

Individuals wishing to speak on items included on this agenda must first fill out and submit a "Request to Speak" form in order to be recognized by the Chair. Please address the Board and limit your comments to the specific item being discussed at that time. Speakers are limited to three (3) minutes.

- a. Consider authorizing Pacific Gas & Electric to convert street lights at Ambrose Park to Light Emitting Diode (LED) lights
- b. Consider authorizing the City of Pittsburg to approve an amendment to the Professional Service Agreement for the design of the Ambrose Aquatics Complex
- c. Consider authorizing an extension of the Community Development Block Grant contract date for the installation of the auditorium floor
- d. Consider authorizing the Board Chair to send a letter in support of Senate Bill 317
- e. Discussion on 20 year District-Wide Facilities Master Plan
- f. Discussion on the District's Administrative Leave policy

13. **Committee Reports, Board Comments and Items for Next Month's Agenda**

Each Board member is given the opportunity to report on committee assignments or make individual comments.

14. **Closing Ceremonies**

Adjournment

Motion: Move to adjourn

Action: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Declaration of Posting:** I declare under penalty of perjury that I am employed by the Ambrose Recreation and Park District and I posted the foregoing Agenda at the District Office on May 8, 2015.

By: \_\_\_\_\_  
**Mary Jane Rodrigues, Administrative Assistant**

**In the District's efforts to comply with the requirements of Title II of the Americans with Disabilities Act, Ambrose Recreation and Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in a public meeting of the District. Please inform the District's Secretary a minimum of 72 hours prior to the scheduled meeting.**

**PLEASE NOTE:** *Documents that are disclosable public records required to be made available under California Government Code Section 54957.5(b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 3105 Willow Pass Road, Bay Point, California*