



Regular Board Meeting

Minutes

October 8, 2015

The regular meeting of the Board of Directors was convened by Chair Mae Cendaña-Torlakson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Garcia, Dawson, Cendaña-Torlakson, Hudson, Mason
Staff Present: Long, Rodrigues
Audience Present: Approx. 7

2. **Pledge of Allegiance:**

The Pledge of Allegiance was led by Mr. Delano Johnson of All-in-One.

Chair Cendaña-Torlakson gave her thought of the month "If you talk, you are only repeating what you already know, but if you listen you may learn something new." by the Dalai Lama.

3. **Approval of Agenda:**

At this point, Debra Mason respectfully requested that Item C be pulled from the agenda. Director Mason stated it should be pulled because there is possible litigation regarding Item C. Director Mason also stated that we need to remove the word "must" from the Public Communications regarding a "Request to Speak" form. There was a discussion and it was agreed the word will be removed. Item C remained on the agenda.

Motion: Approve the Agenda as presented.

Motion: Garcia **Second:** Dawson

Action: **Roll Call Vote:** 4 ayes/1 no (Mason)/Motion Passed

4. **Consent Calendar:**

Director Mason requested items **b & d** be pulled and Director Hudson requested items **a & c** be pulled for discussion.

On item **a (minutes)**, Director Hudson started to report on the Budget Committee meeting and it was decided that it should be presented under Committee Reports

Motion: Move to approve consent calendar item **a**.

Motion: Hudson **Second:** Garcia

Action: **Roll Call Vote:** 5 ayes/Motion Passed

On item **b (warrants)**, Director Mason made a comment on the legal bill that everything should be researched before contacting legal counsel.

Motion: Move to approve consent calendar item **b**.

Motion: Garcia **Second:** Dawson

Action: **Roll Call Vote:** 5 ayes/Motion Passed

On item **c (financial report)**, Director Hudson had a question on the Pool Project Funds held in the City of Pittsburg and asked when they could get a report on those funds.

Motion: Move to approve consent calendar item **c**.

Motion: Hudson **Second:** Dawson

Action: **Roll Call Vote:** 5 ayes/Motion Passed

On item **d (staff reports)** Referring to Rande Ross's report, Director Mason had questions on the re-opening of the weight room. Director Hudson had some questions on the General Manager's maintenance report on the difference in water bills for each park and some dead landscaping at Tradewinds Park.

Motion: Move to approve consent calendar item **d**.

Motion: Mason **Second:** Hudson

Action: **Roll Call Vote:** 5 ayes/Motion Passed

5. Presentations/Introductions:

None.

6. General Manager's Report:

The General Manager, Doug Long gave brief reports on the following topics:

1. EMG/Facilities Master Plan – has draft report on Ambrose Park and will present when final
2. Water – are prepping parks for an El Niño winter
3. Game Night – First Friday Family Night was video games; board games, etc with good attendance
4. Homeless – broke into bocci ball building at Ambrose Park; working with Pittsburg PD on a strategy to continue to move them quickly

7. Legal Counsel Report:

None

8. Public Communications:

None

9. Public Hearing:

None

10. Board Matters:

a. Discussion on implementing a Trap/Neuter/Return program at Ambrose Park. Mr. Long stated that there is currently an informal program going at Ambrose Park to keep the cat population down that has not been approved by the District. Gemma Boyd and Susan Kurcz-Eason, both from Community Concern for Cats and Lisa Kirk from Homelss Animals Lifeline Organization (HALO) gave talks on their programs and how they work. The Board had questions on how many cats at Ambrose Park, what hindrances to working at Ambrose Park, liability issues and not feeding them after they are released. It was the consensus of the Board to have the General Manager work out an agreement with the group to include waiver of liability to the District.

b. Follow up discussion on providing porta potties at Lynbrook Park during soccer season. Director Dawson stated that she was reporting back that she had contacted several districts with varying answers. She said some provide porta potties, some require the customer to rent their own, some have the cost in the rental contracts and some install permanent restrooms to the parks. Director Hudson reported that she had talked to the coaches who said they used Lynbrook Park because they didn't have to rent. They also said they try to hold their tournaments where the rent was low. Director Hudson stated that she gave them her card and told them we have very competitive rates. There was a short discussion on the cost to the district; the league ending soon; the same situation at Anuta Park and looking for solutions for next spring.

c. Discussion on the formation of a 501(c)(3) nonprofit foundation in support of the Ambrose Recreation & Park District. Director Mason and Director Hudson recused themselves saying they were on the Board of the Bay Point Community Foundation. Mr. Long explained that the General Manager had created the Bay Point Community Foundation and any fees were paid by the District and the Board believes that for all intents and purposes it still exists for the purpose of serving the District. He stated that the de facto President contacted him to return some Teen Center equipment to them that was purchased with grant funding from the Foundation and he asked for documentation. He said the grants stated they were to be used for the Ambrose Teen Center. There were some comments after which, Mr. Kidder, the District's legal counsel said we could continue with the agreement with the current Bay Point Community Foundation if there is one, create a new 501(c)(3) and partner with that or seek another existing foundation that would be willing to change their by-laws to cover what our needs are. There was more discussion and Mr. Kidder stated that we can revisit our partnership with the Foundation with a better relationship and work with them on fundraising activities for the District.

11. Closed Session

a. Conference with legal counsel – Anticipated Litigation (two potential cases)

i. RE: Clearland Property; pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9

ii. RE: Settlement Agreement enforcement; pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9

b. Public Employee Discipline/Dismissal Release

i. Hear complaints against a public employee and discussion of discipline/dismissal/release pursuant to Government Code Section 54957(b)

The chair reported that no final actions were taken on either item.

12. Committee Reports and Board Comments and Items for Next Agenda:

Debra Mason questioned some reports and budgets that were presented at the Budget Committee Meetings. Director Hudson gave a report on the Budget Committee meeting and Director Dawson gave a report on the Pool Project Committee meeting. Director Dawson also noted on November 5th the C.P.R.S. Fall Forum in Livermore and on November 18th the Tesoro Foundation's in-service on philanthropy to be held at the Pleasant Hill Community Center. Director Hudson suggested we start looking for land for an off-leash dog park. Director Cendaña-Torlakson reported that there were no updates on the West Pac right of way in Pittsburg for the Greater Delta Trail. For the next meeting she wanted to address the Visioning Statement and appointing 2 Board members to the 501(c)(3).

13. Closing Ceremonies:

Adjournment

Motion: Move to adjourn the meeting.

Motion: Garcia **Second:** Dawson

Action: Roll Call Vote: 5 ayes/Motion Passed

Approved by the Board of Directors on _____

Signature of Board Member