



Regular Meeting

Minutes

November 10, 2022

The regular meeting of the Board of Directors was convened by Chair Hudson at 6:30p.m. via Zoom pursuant to Government Code Section 54953(b)

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Torlakson, Torres, Lopez-Garcia, Hudson
Board Member Absent: Garcia
Staff Present: Long, Villa, Chalifoux
Audience Present: 1

2. **Approval of Agenda:**

Motion: Move to approve the Agenda as presented.

Motion: Torlakson **Second:** Torres

Action: Roll Call Vote: Ayes: Torlakson, Torres, Lopez-Garcia, Hudson **Noes:** None
Absent: Garcia **Abstentions:** None

3. **Consent Calendar:**

Motion: Move to approve items a and c of the Consent Calendar.

Motion: Torlakson **Second:** Torres

Action: Roll Call Vote: Ayes: Torlakson, Torres, Lopez-Garcia, Hudson **Noes:** None
Absent: Garcia **Abstentions:** None

Director Torlakson asked about the warrants related to the Career Center. Mrs. Villa explained that the warrants were to repair the leak in the Career Center, which was covered by insurance.

Motion: Move to approve items b of the Consent Calendar.

Motion: Torlakson **Second:** Torres

Action: Roll Call Vote: Ayes: Torlakson, Torres, Lopez-Garcia, Hudson **Noes:** None
Absent: Garcia **Abstentions:** None

4. **Presentations/Introductions:**

None

5. **General Manager's Report:**

The General Manager and Recreation Coordinator provided brief reports on the following topics:

1. Career Center Leak – damage from the rain and leaky roof has been repaired; insurance covered all but \$2,000 deductible
2. Playground Shade Structure – 10-year warranty on the shade structure; replacements would cost between \$11,000-\$17,000; metal shade structure would be 4x the cost (\$40,000-\$75,000)
3. Bay Point Youth Academy – 25 academy members; added a mandatory study hall every Wednesday for those struggling academically; all academy kids are welcome to attend study hall; tutor will be available; hosted Haunted Hallway the Friday before Halloween; approx. 450 community members attended

4. Teen Center – academy members will be the first to attend the Teen Center; looking to get 30+ youth to attend; excited to get back to cooking classes; slow process but great progress
5. Recreation – Basketball Camp has 25 participants; Breakfast with Santa returns December 3rd from 9am to 11am; new Boot Camp will be starting in January 4, 2023; Shorinji Kempo will be adding more classes in 2023; hoping to expand programming in 2023
6. Administrative Assistant – very successful recruitment; Marlin Iniguez will be our new Administrative Assistant starting November 21st

6. **Legal Counsel Report:**

None

7. **Public Communications:**

Alex wanted to recognize Jasmine Cisneros. Says she has done a great job improving and revitalizing the garden. He was happy to see that the Healthy Harvest had a great turnout. He thinks it would be great to have the academy members attend a Garden Work Day to learn about gardening and learn how to grow their own food. He is also excited to hear about the upcoming updates at Anuta and Lynbrook.

8. **Board Matters:**

- a. **Consider Authorizing the General Manager to Purchase a Heating, Ventilation, and Air Conditioning System (HVAC) for the Ambrose Community Center.** The unit that serves the kitchen and dining room has reached the end of its useful life. Hoping to get it installed shortly after Board approval.

Motion: Move to authorize the General Manager to purchase a heating, ventilation, and air conditioning system (HVAC) for the Ambrose Community Center.

Motion: Torlakson **Second:** Torres

Action: Roll Call Vote: Ayes: Lopez-Garcia, Torlakson, Torres, Hudson **Noes:** None

Absent: Garcia **Abstentions:** None

- b. **Consider Authorizing the General Manager to Solicit Request for Proposals and Award Contract Not to Exceed \$130,000 for Hydroseeding and Grading the Lower Portion of Ambrose Park.** Mr. Long explained that because we recently replaced a storm drain that had failed, the District took the opportunity to revitalize the area. A portion will be funded by the settlement received for the bocce building fire and possibly by park dedication funds. The estimated completion date is early spring. Director Hudson asked about the projected water usage once the project is complete. Mr. Long reminded the Board that the park uses well water.

Motion: Move to authorize the General Manager to solicit request for proposals and award contract not to exceed \$130,000 for hydroseeding and grading the lower portion of Ambrose Park.

Motion: Torlakson **Second:** Torres

Action: Roll Call Vote: Ayes: Lopez-Garcia, Torlakson, Torres, Hudson **Noes:** None

Absent: Garcia **Abstentions:** None

At this moment, Director Garcia joined the meeting.

- c. **Consider Authorizing the General Manager to Execute a Landowner Agreement with Contra Costa Resource Conservation District and the U.S. Fish and Wildlife Service to Install and Maintain Pollinator Habitat at the Community Garden through the Installation of Xerces Society Monarch Hedgerow Kits.** Alex believes a hedgerow would be great for providing a level of privacy and also reduce noise and dust. He also said it would help increase the number of fruits and vegetables growing there. Mr. Long reminded the Board that this item was postponed from the last meeting until he was able to find out the financial impact should the District wish to no longer participate in the program. He spoke to both parties and the U.S. Fish and Wildlife Service made it clear that the agreement is with the Contra Costa Conservation District, therefore, there would be no financial impact on the District.

Motion: Move to authorize the General Manager to execute a landowner agreement with Contra Costa Resource District and the U.S. Fish and Wildlife Service to install and maintain pollinator habitat at the community garden through the installation of Xerces Society monarch hedgerow kits.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: Ayes: Lopez-Garcia, Torlakson, Torres, Garcia, Hudson **Noes:** None

Absent: None **Abstentions:** None

9. Public Hearing:

None

10. Closed Session

None

11. Committee Reports and Board Comments and Items for Next Agenda:

Director Torlakson thanked the District and Lori for the very successful succulent workshop last month. She also thanked Alex for speaking at tonight's meeting. She is interested in possibly changing the tennis courts into pickleball courts. Director Torres wished everyone a safe holiday season. Director Hudson thanked staff for their good work. The Board wished everyone a great Thanksgiving.

12. Closing Ceremonies:

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Garcia

Action: Roll Call Vote: Ayes: Torlakson, Garcia, Lopez-Garcia, Torres, Hudson **Noes:** None

Absent: None **Abstentions:** None

Approved by the Board of Directors on _____

Signature of Board Member