

# AMBROSE RECREATION & PARK DISTRICT

AGENDA CATEGORY:	
BOARD MATTERS:	<u>8b</u>
CONSENT CALENDAR:	___
PUBLIC HEARING:	___
STUDY SESSION:	___
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**BOARD MEETING DATE: March 9, 2023**

**ITEM TITLE: Consider Authorizing the General Manager to Enter into a Contract with Pacific Site Management Landscaping for Landscape Maintenance Service in the amount of \$6,818 monthly**

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**RECOMMENDATION:**

That the Board of Directors authorize the General Manager to enter into a contract with Pacific Site Management for landscape maintenance service in the amount of \$6,818/monthly.

**FISCAL IMPLICATIONS:**

The lowest bid for landscape maintenance service represents a 3% increase over the District's current monthly fee.

Company	Monthly Maintenance Cost
Pacific Site Management	\$ 6,818
Monarch Landscape Co.	\$ 9,522
BrightView Landscape Services	\$ 7,455

**BACKGROUND:**

Since 1999 the District has contracted for landscape maintenance. Contracting for landscape maintenance provides cost savings while sustaining a high level of service. Initially, the District had two contracts for landscape maintenance service, one for Ambrose, Ambrose Center, Alves Lane Mini Park and Anuta Park, and one for the remaining five parks previously referred to as "County" parks. Subsequently, in 2016 the two contracts were consolidated into one contract. The lowest responsible bidder is Pacific Site Management, the District's current landscape contractor.

The initial contract period shall be for one year, renewable annually thereafter for four consecutive one-year periods at the District's option. The contract price shall be fixed for the initial twelve-month period and any extension shall be for a cost negotiated upwards or downwards based on the Consumer Price Index (CPI) not to exceed 5% per year.

Respectfully submitted,  
Doug Long, General Manager