

## Regular Board Meeting

### Minutes

January 10, 2013

The regular meeting of the Board of Directors was convened by Chair Steve Hoagland at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

#### 1. Opening Ceremonies:

**Roll Call:** Board Members Present: Garcia, Dawson, Hoagland, Cendaña-Torlakson, Mason  
Staff Present: Rodrigues  
Audience Present: Approx. 10

#### 2. Pledge of Allegiance

The Pledge of Allegiance was led by Chair Hoagland.

#### 3. Approval of Agenda

There was a discussion on bringing back agenda Item 13 which was "Items for the Next Meeting Agenda". Director Mason said it was removed last year without the Board voting on it. There were comments made on making requests during Committee Reports and maybe changing Committee Reports to Committee Reports, Etc.

**Motion:** Move to approve the agenda as presented.

**Motion:** Mason **Second:** Dawson

**Action: Voice Vote:** 5 ayes/Motion Passed

#### 4. Consent Calendar:

Director Mason requested that items A, B & D be removed for discussion.

**Motion:** Move to approve the Consent Calendar with items A, B & D removed for discussion.

**Motion:** Mason **Second:** Dawson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

Director Mason stated that for item A, the December minutes, that he would like the minutes to reflect Mr. Smith's comment on 9b to read verbatim "I didn't look at it until after the meeting, okay" regarding allowing the board to vote on the bid when he knew it was over \$25,000. He then stated that page 5 of the Policy Manual under Rule IV 14 states directors may request for inclusion in the minutes brief comments which are relevant.

On item B Director Mason questioned warrant #38128 to Chase with a charge for the CPRS Conference. He stated that he had a memo from the General Manager that he will ask the board members but sees that it has already been paid for. He said that in the Policy Manual all conferences and who is attending should be approved by the Board.

On item D, General Manager's maintenance report, Director Mason stated that he had taken his granddaughters to Lynbrook Park over the holidays and there was graffiti, the trash cans were full and other issues. He said he would like to see the schedule of maintenance for the county parks and asked if there was coverage over the time off because the school kids are off and still using the parks.

**Motion:** Move to approve items A, B & D on the Consent Calendar.

**Motion:** Garcia **Second:** Dawson

**Action: Roll Call Vote:** 5 ayes/Motion Passed

#### 5. Presentations:

##### a. Yard of the Month Awards

One of the five winners for this month were present to accept their awards

#### 6. General Manager's Report:

None

**7. Legal Counsel Report:**

None

**8. Public Hearing:**

None

**9. Board Matters:**

a. **Discuss and consider approval of location of Public Comment on the agenda (Smith)** Director Mason stated that he had checked with several other public agencies and they all had their Public Comments early on the agenda so the public would not have to wait through the meeting. Director Dawson stated that just because everyone else does doesn't mean we have to and stated we are a special district. Director Mason said we are out of compliance with our Policy & By-Laws. There were public comments on not wanting to wait through the meeting, it being on the March 2012 agenda and then not on the June 2012 agenda, meetings being short and missing and suggesting it be both at the beginning and end. There was more discussion and Director Cendaña-Torlakson said she liked the idea of twice in the meeting.

**Motion:** Move to approve placing Public Comment twice on the agenda.

**Motion:** Cendaña-Torlakson **Second:** Mason

**Action: Roll Call Vote:** 5 ayes/Motion Passed

b. **Consider approval of setting Public Meetings to achieve new direction on the expenditure of existing funds for improvements of the Ambrose Park Master Plan (Smith)** Chair Hoagland opened public comments and Mr. Kerr gave a timeline of the Master Plan from the annexation to Pittsburg to the workshops to the overbids to the present and suggested using another consultant other than RJM. There were other comments about being assured by the Board that they were working on it, wanting this fixed, all they wanted was a pool, a splash pool not making money and finding another consultant other than RJM. Director Mason suggested at least four public meetings, two on the weekends and two in the evening with a time to be fixed by the General Manager. He also suggested that the General Manager should be able to MC the meeting and record the suggestions without RJM. He stated that we have a chance to start over and get what the public really wants. Director Cendaña-Torlakson stated she agreed with the public meetings and we should look for other consultants. Director Dawson made comments on the first public meetings, the pool being 65 years old and not ADA compliant. She said the County Health Department said not to even think of opening. Director Dawson also stated that she couldn't remember all of the dates of the delays and the County had held up the \$400,000 but we kept working with them and it took so long the costs went up. Director Garcia said she agreed with Director Dawson that the County caused the waiting. Director Mason stated that County Health did not close the pool. He stated that he worked as the Park Foreman for 5 ½ years and the pool was never closed by the County. He agreed that it has some issues but it has the required 2 drains and is totally safe for the public. Director Hoagland said he was involved with the discussions with the Supervisor and we had offered several suggestions but were told we would have to take it legally. He said he also agreed with the four meetings and the General Manager will set the dates for Saturdays and evenings and bring back to the next meeting.

**Motion:** Move to set up 4 Public Hearings, 2 Saturdays and 2 evenings, with time and dates to be set by the General Manager.

**Motion:** Cendaña-Torlakson **Second:** Dawson

**Action: Voice Vote:** 5 ayes/Motion Passed

**10. Closed Session:**

None

**11. Public Communications:**

Debra Mason said that she hopes the Board can go forward and can admit when they are wrong and make better decisions. CeCe Valenzuela said she will talk to the General Manager for information and talked about the garbage and weeds by the "Welcome to Bay Point" sign on Bailey Road. She said she has tried to find out who is responsible for the maintenance there and on the trail by Bel Air School. Trina Hudson stated that she lives by Lynbrook Park and said the maintenance of the grass and trees is very good. She said the park needs more trash cans and the fountain doesn't work. Ms. Hudson also said that soccer is being played there and they have equipment chained to the fence. She said there needs to be porta potties and dispensers for dog walkers to clean up after their dogs. She also noted that the street lights are broken.

**12. Committee Reports and Board Comments:**

Director Cendaña-Torlakson said Happy New Year to everyone. Director Dawson said the same and noted that Chair Hoagland had been recognized by the Boy Scouts with an Outstanding Eagle Scout award. Director Mason said he had attended a "How to be a Better Board Member" workshop presented by CSDA. He said he ran for this Board to address ethics and wants to represent our constituents. Director Mason said he had asked the General Manager for his schedule and was told by the Chair that it would be micromanaging. He asked how they are supposed to oversee what the General Manager does. Director Garcia also wished everyone Happy New Year and noted a tour and luncheon put on by the San Francisco Foundation on the Koshland Community Program on "Friday from Noon to 2 pm. Director Cendaña-Torlakson said that on Ground Hog's Day, February 2<sup>nd</sup> a Master Gardener from Heather Farms will be doing a presentation on Spring Gardening at La Finca Restaurant from 10 am to Noon. She said there is information on the Garden Club website and anyone interested needs to RSVP. Director Mason stated that on the next agenda he would like to review all conferences for the year and approve who will be going. He also would like the Board to have a workshop on the Policy Manual, By-laws, Brown Act, etc. He said he would like to review the contracts with D& H Landscaping for the county parks and Ambrose Park.

**13. Closing Ceremonies:**

a. Adjournment.

**Motion:** Move to adjourn the meeting.

**Motion:** Cendaña-Torlakson **Second:** Garcia

**Action: Voice Vote:** 5 aye/Motion Passed

Approved by the Board of Directors on \_\_\_\_\_

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Signature of Board Member