



Regular Board Meeting

Minutes

March 9, 2017

The regular meeting of the Board of Directors was convened by Chair Judy Dawson at 6:30 p.m. at the Ambrose Community Center, 3105 Willow Pass Road, Bay Point, CA.

1. **Opening Ceremonies:**

Roll Call: Board Members Present: Garcia, Dawson, Torlakson, Hoagland, Hudson
Staff Present: Long, Rodrigues
Audience Present: 2

2. **Pledge of Allegiance:** 

The Pledge of Allegiance was led by Lupe Garcia.

3. **Approval of Agenda:**

Motion: Approve the Agenda as presented.
Motion: Garcia **Second:** Torlakson
Action: Roll Call Vote: 5 ayes/Motion Passed

4. **Consent Calendar:**

Motion: Move to approve the Consent Calendar as presented.
Motion: Hudson **Second:** Garcia
Action: Roll Call Vote: 5 ayes/Motion Passed

5. **Presentations/Introductions:**

None

6. **General Manager's Report:**

The General Manager, Doug Long gave brief reports on the following topics:

1. CARPCBM Dinner – Attended along with Directors Hoagland & Dawson and Teen Center Supervisor Rande Ross. The Teen Center won an award for their program, thanks to Director Dawson's nomination.
2. Easter Event – partnering with Mt. Diablo Unified School District and will be a larger event than in the past. Partnering works very well for both parties.
3. CDBG Grant –RFPs for painting of the auditorium have gone out.
4. Conference table– Criterion Catalysts have donated a conference table to replace the very old one in Room 6. The old table will be used by maintenance for a work table.
5. Auditor – working on an RFP to find a new company for our annual audit.
6. Clearland property – now listed on the real estate multiple listing and 70 information letters have been sent out; 3 parties already interested.

7. **Legal Counsel Report:**

None

8. **Public Communications:**

None

9. Board Matters:

a. Review the District's Goals and Strategies and make recommendations as needed. Director Torlakson commended Mr. Long for putting the report together. Mr. Long stated that the Board should be very proud of what the District has accomplished. He said we have done very well with the limited resources we have. The Board members had ideas to add partnerships with local companies, the Boy and Girl Scouts, and other collaborations. They also wanted to add an emphasis on outreach/advertising with social media as that is what other agencies are doing. Director Hudson said she would like to reach out to the ACCE group who meet monthly and are receiving wrong information about the District. Director Garcia expressed concern about employing that strategy.

10. Public Hearing:

None

11. Closed Session

None

12. Committee Reports and Board Comments and Items for Next Agenda:

Director Hoagland spoke about the CARPCBM banquet and said everyone should look at the Teen Center's award in the trophy case on their way out. He said next year the CPRS Conference will be held in Long Beach and Board members should attend if they can. He stated there would be a local commissioner and board member training possibly in Livermore and would be free of charge. Director Hudson asked Mr. Long to thank staff for installing the picnic table at Lynbrook Park. Director Torlakson congratulated the Teen Center on the award and said it should be highlighted on our website. Director Garcia stated that we should share the District's successes with local groups and agencies.

14. Closing Ceremonies:

Adjournment

Motion: Move to adjourn the meeting.

Motion: Torlakson **Second:** Hudson

Action: Roll Call Vote: 5 ayes/Motion Passed

Approved by the Board of Directors on _____

Signature of Board Member