

# AMBROSE RECREATION & PARK DISTRICT


3105 Willow Pass Road – Bay Point, CA (925) 458-1601

## AGENDA

Regular Meeting of the Board of Directors

Thursday, August 8, 2013

6:30 p.m. at 3105 Willow Pass Road, Bay Point, CA

1. **Opening Ceremonies:**  
Call to Order  
Roll Call: Garcia\_\_\_ Dawson\_\_\_ Cendaña-Torlakson\_\_\_ Mason \_\_\_ Hoagland\_\_\_  
Director Director Director Director Chair
2. **Pledge of Allegiance**   
I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.
3. **Approval of Agenda:**  
Motion: Move to approve the Agenda as presented  
Action: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_
4. **Consent Calendar:**  
The consent calendar is composed of routine items of business and will be adopted, in whole or in part, by motion unless a request is made by a Board Member to remove a specific item.
  - a. Approval of minutes of the Regular Board Meeting of July 11, 2013.
  - b. Approval of warrants #38658 through #38724
  - c. Financial Report
  - d. Written staff reports  
Debra Giles, Receptionist  
Mary Jane Rodrigues, Administrative Assistant  
Ken Gray, Recreation Coordinator  
John De Lorenzo, Interim GM, Maintenance Report
5. **Presentation/Introductions:**
  - a. Yard of the Month Awards
6. **General Manager's Report**  
The General Manager will give an oral update on District issues and activities.
7. **Public Communications:**  
At this time the public may make comments on matters NOT on the agenda, but within the jurisdiction of the Board of Directors. Speakers are limited to three (3) minutes. A "Request to Speak" form must be submitted to staff prior to speaking. No action will be taken by the Board of Directors. Written communication received regarding items NOT on the agenda will be filed and may be read into the record at the discretion of the Board Chair.
8. **Legal Counsel Report:**  
None
9. **Public Hearing**  
None
10. **Board Matters**  
Individuals wishing to speak on items included on this agenda must first fill out and submit a "Request to Speak" form in order to be recognized by the Chair. Please address the Board and limit your comments to the specific item being discussed at that time. Speakers are limited to three (3) minutes.

- a. Consider directing the General Manager to do all things necessary to get Ambrose Park pool and buildings rehabilitated and reopened within existing budget as soon as feasible
- b. Set Saturday, September 7, 2013 at 10:00 a.m. in Community Center as date, time and location of the 4<sup>th</sup> special community meeting on Ambrose Park Master Plan/Pool project
- c. Consider approval of recommended policy on use of District facilities
- d. Consider amending Section 1312 of District Personnel Policies regarding cell phone usage
- e. Amend Board of Directors Policy Manual/By-Laws:
  1. Policy Manual page 7, Part V, Rule V-6: Order of Agenda to add "Public Communications" between "Standing Items shall be first (Opening, Consent Calendar, presentations, etc.)" and "Items of business with the greatest potential of generating public interest.", also add a second "Public Communications" between "Items of business with a lower potential of generating public interest" and "Statements, comments, reports from Board Members."
  2. Article III, Section 1: Authority to Bind District
  3. Article III, Section 2: Contracts, Deeds and other Documents
  4. Rule IV-14: Minutes

11. **Closed Session**

None

12. **Public Communications:**

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13. **Committee Reports, Board Comments and Items for Next Month's Agenda**

Each Board member is given the opportunity to report on committee assignments or make individual comments.

14. **Closing Ceremonies**

Adjournment

Motion: Move to adjourn the meeting.

Action: Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Declaration of Posting:** I declare under penalty of perjury that I am employed by the Ambrose Recreation and Park District and I posted the foregoing Agenda at the District Office on August 1, 2013.

By: \_\_\_\_\_  
**Mary Jane Rodrigues, Administrative Assistant**

**In the District's efforts to comply with the requirements of Title II of the Americans with Disabilities Act, Ambrose Recreation and Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in a public meeting of the District. Please inform the District's Secretary a minimum of 72 hours prior to the scheduled meeting.**

**PLEASE NOTE:** *Documents that are disclosable public records required to be made available under California Government Code Section 54957.5(b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 3105 Willow Pass Road, Bay Point, California*